CASH & CREDIT MANAGEMENT SERVICES

TEXAS TECH UNIVERSITY

~MARCH 2022~

ANNUAL SAQS DUE BY MARCH 31, 2022

CCMS has transitioned to Campus Guard's PCI portal for SAQ completion this year. You will be receiving an email soon from Campus Guard with the link to the website where you will be able to log in with your eraider authentication.

You may have one or more SAQs to complete, depending on your credit card processing environment.

The portal will also allow you to upload the required documents with your SAQ this year.

- Departmental payment card procedures (We can provide a template if needed)
- AOC (Attestation of Compliance) for any 3rd party vendor you are using, other than Touchnet
- Inspection logs if completing SAQ B (template available if needed)
- Data flow diagram if completing SAQ C
- PCI Awareness training certification
- OP Policy Certification
- Xtender Agreement

RESOURCES AVAILABLE

We have made training videos available for SAQ A and B using the new Campus Guard Portal.

- [FY2022 SAQ A Training Video](#)
- [FY2022 SAQ B Training Video](#)

Also don't forget to do your required annual PCI DSS awareness training

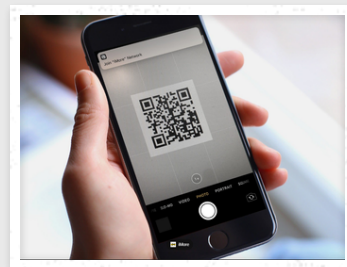- [FY2022 PCI Compliance Training](#)

WHICH SAQ AM I?

We have put together some additional information to help you ensure the appropriate SAQ is being assigned for your credit card processing environment. Please take a look at this training information for guidance on each SAQ type.

- [Self-Assessment Questionnaire (SAQ)-Which one am I?](#)

IN OTHER NEWS

- CCMS now has a **deposit drop box** located next to the deposit window. Drop your secured deposit bag in our drop box and we'll log it in as it's removed.

- **Deposit clearing accounts**--Be sure you are clearing these timely. Your 2A0073 account must be cleared by the close of the month per OP 62.07. Contact jaci.velasquez@ttu.edu for assistance if needed.

- **QR Code Technology**: Do your customers carry smart phones? If so, you might be interested in a Touchnet store with a QR code, allowing your customers to scan the QR code, taking them directly to your online store to pay. Contact CCMS if you're interested.

- Need to update your credit card terminal? Ask us about the mobile **Clover Flex**, a hand held POS system that fits in the palm of your hand or the Clover mini POS System.

CONTACT US

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