

BYLAWS  
of the  
CIVIL, ENVIRONMENTAL, and CONSTRUCTION ENGINEERING ACADEMY  
of  
TEXAS TECH UNIVERSITY

ARTICLE I – NAME

The name of this organization shall be the Civil, Environmental, and Construction Engineering Academy (the Academy) of Texas Tech University (the University).

ARTICLE II – PURPOSE AND OBJECTIVES

The objectives of the Academy are as follows:

- 2.1 To recognize and celebrate the achievements of Civil, Environmental, Construction Engineering and Engineering Technology graduates of the University through membership in the Academy.
- 2.2 To encourage Civil, Environmental, and Construction Engineering and Engineering Technology alumni and other professionals to greater levels of achievement in professional, civic and humanitarian activities.
- 2.3 To screen, make recommendations and nominate Civil, Environmental, Construction Engineering and Engineering Technology alumni for the Department of Civil, Environmental, and Construction Engineering (the Department) in recognition of their outstanding achievements.
- 2.4 To support and strengthen the educational programs of the Department through various activities of the Academy in cooperation with the Department Chairman and faculty.
- 2.5 To financially support and grow the Civil Engineering Endowed Scholarship fund and other related student aid in order to attract a greater number of outstanding students to the engineering profession through the Department.

ARTICLE III – MEMBERSHIP

- 3.1 Nominees for membership to the Academy shall be those individuals who meet the following criteria:
  - a. have graduated with:
    1. any degree awarded by the Department or

- 2. any degree awarded by the former Engineering Technology Department the University.
- b. have been out of school a minimum of 10 years
- c. have had significant influence or participation in the Department, College or University.
- d. have a record of outstanding achievement in their field of endeavor as evidenced by promotions, awards, publications, or other recognition.
- e. have demonstrated a commitment to service and leadership to their community and their profession.
- f. are members of the former Engineering Technology Academy

3.2 Membership to the Academy shall be made through a nomination and selection process as follows:

- a. Nominations may be made by:
  - a. Academy members,
  - b. CECE Advisory Council members,
  - c. Department faculty, or
  - d. CECE alumni.
- b. Selection of nominees for membership in the Academy will be made by the current Academy Officers, the Department chair, or Department faculty.
- c. New membership shall be limited to approximately 10 percent of the number of Department graduates from the preceding calendar year.
- d. Each nominee shall be provided with the written page of Academy Membership Expectations.
- e. Nominees selected for membership must attend the annual Academy Banquet in order to become members of the Academy. If they are not able to attend in the year of selection, the award will be made the following year as long as they are able to attend.
- f. Nominees not selected for membership the year in which they are nominated will be carried over for consideration for the next two years.

3.3 Recognition of New Members

- a. New member inductees will be presented with a plaque denoting their academy membership at the annual Academy Banquet.
- b. New members' picture and short biographical sketch will be featured on the Department's website on the Academy's web page.
- c. New members will be announced in the Department's newsletter.

- 3.4 There are no required membership dues. Members will be encouraged to make annual contributions to the general Academy fund and from time to time other Academy supported funds such as the Academy Scholarship Endowment Fund.

#### ARTICLE IV – OFFICERS

- 4.1 The Academy will establish its own organizational structure within the guidelines of these bylaws.
- 4.2 The Academy will elect its own officers at its annual meeting. Officers shall include:
- a. President,
  - b. Vice-President (President-elect), and
  - c. Secretary/Treasurer.
- 4.3 Each officer shall serve one year in the office and progressively rotate through all the offices. This would normally necessitate the election of only the Secretary/Treasurer unless one of the other positions becomes vacant requiring the election of a person to fill the vacated office.
- 4.4 The President shall appoint committees as needed to carry out the functions of the Academy.
- 4.5 The outgoing president shall serve as “Past President” for one year after service.

#### ARTICLE V – FUNCTION

The functions of the organization may include the following.

- 5.1 Provide speakers for classes, ASCE, AGC, SEP, TSPE student chapter meetings and other educational programs or student organizations related to the Department.
- 5.2 Participate in programs related to the Department to acquaint CECE students with opportunities and careers in various engineering fields.
- 5.3 Develop financial support for the Department to further the educational, research and service missions of the Department.

#### ARTICLE VI – MEETINGS

Regular meetings of the Academy will be held once each year. Meeting times and locations will be designated by the Officers and communicated to

the Academy members.

Special Academy meetings may be called by the by the President of the Academy with adequate notice. Due to extenuating circumstances or under special conditions, meetings may be provided via virtual meeting software. In-person attendance is preferred.

## ARTICLE VII – FINANCES

- 7.1 Academy members are individually responsible for the cost of personal transportation, lodging, and meals incurred in connection with Academy duties.
- 7.2 Financial contributions to the Academy made by Academy members or others shall be placed in a University institutional account entitled “Civil and Environmental Engineering Academy Fund For Excellence” The Secretary/Treasurer or his/her designee shall report on receipts and disbursements from these accounts at each annual meeting of the Academy.
- 7.3 Disbursements from the various Academy accounts shall be authorized by majority vote of the representatives of the members present during the meeting of the Academy. The Department Chairman shall serve as the authorized representative of the Academy to the University for disbursements from the various accounts established by the Academy. Such disbursements may include expenditures for meals, meeting refreshments, meeting expenses, student and faculty awards, alumni awards, and other expenses commensurate with the objectives and operation of the Academy. In addition and at the direction of the Academy, funds may be transferred to other institutional accounts for the purpose of supporting undergraduate and graduate scholarships and fellowships, faculty awards, student activities, faculty activities, Department activities and other activities and programs within the Department as deemed appropriate by the Academy.

## ARTICLE VIII – PARLIAMENTARY PROCEDURE

All business meetings of the Academy and of all committees shall be governed by the parliamentary rules and usages contained in the current edition of Robert’s Rules of Order.

## ARTICLE IX – AMENDMENTS

Proposed amendments to these bylaws may be initiated by any member of the Academy and submitted in writing to the Academy. The proposed amendments

may be adopted by a majority vote of the Academy members in attendance at the regularly scheduled annual meeting.

ARTICLE X – ADOPTION

Adoption of these bylaws shall be by majority of the Academy members in attendance at a regularly scheduled annual meeting.