

MINUTES OF THE
CIVIL and ENVIRONMENTAL ENGINEERING ACADEMY
April 20, 2013

Present: Bob Bailey, Chair, Dudley McFarquhar, Frank Griffin, Stephanie Griffin, Tom Zachman, Stephen Morse, Audra Morse, Mari Garza Bird, Mark Bird, Erin Atkinson, Martin Rodin, Panneer Selvam, Khalil Tayab Hasan, Matthew Johnson, Scot Laun, Phil Meaders, Marty Smith, Bo Sheridan, Scot Laun, Cheryl Flood, Deborah Dixon, Tony Childress, Jay Ditsworth, Joe Gamble, Gopal Guthikonda, David Harkins, Victoria Harkins, Bruce Kromer, Lynn Lovell, Jim McDonald, Walter McCullough, John Nixon, Jerry Roberts, Travis Waldrip, and H. Scott Norville, Civil and Environmental Engineering Department (CEE) Chair, and Debbie Starcher, CEE Unit Coordinator.

Call to Order

The twenty-sixth annual meeting of the Civil and Environmental Engineering Academy convened Saturday, April 20, 2013. Bob Bailey, Chair, called the meeting to order at 8:30 a.m.

Introductions

Bob opened the meeting and had all present introduce himself/herself and tell where they are from, year graduated, and year inducted.

There are nine new inductees to the Civil and Environmental Engineering Academy. They are:

- Erin Atkinson – Half Associates Inc.,
- Mark Bird - Wesley Engineering Group
- Cheryl Flood – Texas Department of Transportation, Lufkin, Texas
- Khalil Tayab Hasan – Construction Solutions, Pakistan
- Matthew Johnson – Freese and Nichols,
- Scot Laun – Atkins North America
- Martin Rodin - URS
- Darrell "Bo" Sheridan - Cameron, Longview, Texas
- Martin "Marty" Smith - Texas Department of Transportation, Childress, Texas

Approval of the Minutes

The 2012 minutes were distributed to the Academy. Bob Bailey highlighted some of the topics in the minutes. After time was given for review Bob asked for any comments or discussion. There being none, Bob made a motion to approve the minutes. Audra Morse moved that the April 14, 2012 minutes be accepted as written. Dudley McFarquhar seconded the motion.

The motion carried unanimously.

Treasurer's Report

Stephen Morse presented the Fiscal Year 2013 Treasurer's Report. Balances ending Fiscal Year 2013 in the respective accounts are:

- Civil Engineering Academy – \$10,347
- Civil Engineering Academy Scholarship Endowment – \$224,733
- Civil Engineering Academy Scholarship Interest – \$11,091

In FY 2013, CEE awarded six \$1,000 scholarships, eighteen \$500 scholarships and twenty-one \$350 scholarships to civil and environmental engineering students from the Civil Engineering Academy Endowment Scholarship Interest account.

There was no further discussion. Bob Bailey requested a motion to approve the Treasurer's Report as presented. Stephanie Griffin made a motion that the FY 2012 Treasurer's Report be accepted as presented. Panneer Selvam seconded the motion.

The motion carried unanimously.

Lab Initiative Report - Greg Soules was not able to attend due to weather

Deferred to Old Business

Chairman's Report – Scott Norville

Report attached at end of minutes

Old Business

Speakers Bureau

Dudley McFarquhar - No set policy set in place. Some alumni have received solicitation from students by email.

Debbie will add two lines to the Information Sheet

Discipline

May Students Contact You to Speak at Their Organization Meetings

May Students Contact You for Assistance or Advice On Projects (WebX, Skype, etc.)

CEE Directory

Nothing was resolved. Bob Bailey brought up topic for discussion. Follow-up with Stephen Morse and Frank Griffin. Discussion of what to use (ex: Dropbox, Google Drive, LinkedIn). Phil Meader volunteered to set up a LinkedIn Group for TTU CEE Academy. Stephen Morse volunteered to set up a Dropbox.

CEE Scholarship Endowment

Attention redirected to Undergraduate Lab Initiative. Deborah Dixon addressed the Academy on this topic. If the labs in the CEE department doesn't get an update this would threaten the accreditation of CEE significantly. Recommendation that CEE Advisory Council and CEE Academy team together to sponsor one of the laboratories.

Edit letter that went out for Scholarship Endowment for Lab Initiative.

Academy is giving Department Chair authority to spend funds raised on a need basis.

New Business

Charitable Deduction - Tom Zachman

Academy is not a 501C3. Currently, contributions are not deductible. This can be changed to fall under the Foundation.

Motion by Tom Zachman

Authorize Texas Tech University accounting department to adjust procedure to qualify as 501C3 organization.

Raising Recommended Donation from \$100 to \$200

Motion: Raise recommended annual contribution to CEE Academy from \$100 to \$200. Audra Morse moved that the motion be accepted as stated by Bob Bailey. Mari Garza-Bird seconded the motion.

The motion carried

Reservation Form

Clarify on form where you would prefer donation go to
Operating
Endowments
Lab Initiative

Increasing Banquet Ticket Price

Increase ticket price to cover all charges, including equipment rental and service charges.

Election of Officers

The bylaw process is for current officers to move up one spot and elect a Secretary/Treasurer.

Panneer Selvam agreed to rotate up to the Chair position and Stephen Morse will rotate up to Vice Chair. Martin Rodin volunteered to fill the vacant Secretary/Treasurer position. There being no further nominations, Bob Bailey moved that officers for 2013-2014 be accepted as presented. Mark Bird moved that the motion be accepted. Audra Morse seconded the motion.

The motion carried.

Officers for 2013-2014

Chair – Panneer Selvam
Vice Chair – Stephen Morse
Secretary/Treasurer – Martin Rodin

Adjourn

There being no further business, Bob Bailey moved that the meeting of the 2013 Civil and Environmental Engineering Academy be adjourned. Audra Morse so moved. Dudley McFarquhar seconded the motion. The meeting adjourned at 10:55 a.m.

Respectfully submitted,

Stephen Morse, Secretary/Treasurer

**THE NEXT MEETING OF THE CIVIL AND ENVIRONMENTAL ENGINEERING ACADEMY
WILL BE SATURDAY, APRIL 12, 2014.**