TEXAS TECH UNIVERSITY  
Construction Engineering Program  

INTERNSHIP JOB DESCRIPTION

STUDENT NAME ____________________________

EMPLOYING ORGANIZATION ____________________________

CONTACT NAME ____________________________ TELEPHONE ____________________________

ADDRESS ____________________________

DATE WORK ASSIGNMENT WILL START AND END ____________________________

INTERNSHIP JOB TITLE ____________________________

BRIEF DESCRIPTION OF ASSIGNMENT AND GOALS EXPECTED OF INTERNSHIP STUDENT:
FIRST WORK PERIOD ____________________________

SECOND WORK PERIOD (IF APPLICABLE) ____________________________

THIRD WORK PERIOD (IF APPLICABLE) ____________________________

LOCATION OF WORK ____________________________

WORKING CONDITIONS ____________________________

HOURS OF WORK ____________________________

COMPANY PAID BENEFITS ____________________________

HOUSING INFORMATION ____________________________

ADDITIONAL PERTINENT INFORMATION ABOUT THE JOB {REQUIRES SECURITY CLEARANCE, SPECIAL SKILLS, SPECIFIC COURSES} ____________________________

PLEASE RETURN THIS FORM TO:
TEXAS TECH UNIVERSITY  
Dr. Venky Shankar, Department Chair  
Civil, Environmental and Construction Engineering Department  
P.O. BOX 41023  
LUBBOCK, TX 79409-1023

OR email to:
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(806)834.6063