



TEXAS TECH UNIVERSITY  
College of Arts & Sciences™

Texas Tech University  
Department of Chemistry and Biochemistry  
Graduate Programs Office  
Lubbock, TX 79409-1061  
email: chemgrad@ttu.edu

### LETTER OF RECOMMENDATION

**Applicant Name:** Last (Family) \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

**Check one:**  I voluntarily waive and relinquish any right of access to this confidential letter of evaluation.

I retain my right of access to this letter of evaluation.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The Assistantships Committee of the Department of Chemistry and Biochemistry would appreciate a frank and candid appraisal of the above candidate's ability to carry on graduate studies in chemistry. A careful discrimination between strong and weak characteristics of the candidate is in the long run more helpful to the applicant than routine praise. If it is possible for you to compare the applicant with other persons who have attended or are applying at Texas Tech University, please do so. In any event, please rank the applicant in relation to other students in his class, or other persons of comparable experience. If you wish to include them, additional comments on the back of this page or in an attached signed letter of support will provide greater detail and information about your knowledge of the applicant.

Please check the box for each characteristic that best describes the candidate:

	Excellent			Average			Poor	Not Known
	--- 1 ---	--- 2 ---	--- 3 ---	--- 4 ---	--- 5 ---	--- 6 ---	--- 7 ---	
Native Intellectual Ability								
Knowledge of Chemistry								
Originality, Creativity								
Oral Expression Skill								
Written Communication Skills								
Motivation								
Emotional Maturity								
Ability to work with Others								
Potential as a Teacher								
Probable Success in a Master's Program								
Probable Success in a Doctoral Program								

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Department: \_\_\_\_\_

Institution: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please attach this form to a letter of reference**

**And return both forms to the address or e-mail at the top.**