



Office of the Dean

**Authorization for Transfer into Upper Division Degree Program**

Name: \_\_\_\_\_

R Number: \_\_\_\_\_ Date: \_\_\_\_\_

*I request permission to transfer from the  
Whitacre College of Engineering Foundational Curriculum into the*

Department of \_\_\_\_\_

The transfer, if approved, will be effective with the start of the \_\_\_\_\_ semester.

**1. Arriving Department Chair  
or Authorized Individual's Signature** \_\_\_\_\_  
Decision:       Approve       Reject

**2. Dean of Engineering Signature** \_\_\_\_\_  
Decision:       Approve       Reject

**3. Student's Signature** \_\_\_\_\_  
*(International students: please advise the International Office of change of major)*

*Distribute to:    Dean's Office, Arriving Department, and Student*

SZAREGS \_\_\_\_\_ SHADEGR \_\_\_\_\_ Scan \_\_\_\_\_ SP \_\_\_\_\_ Date \_\_\_\_\_



**Checklist for Transfer into Upper Division Degree Program**

For admission to an upper division degree program, a student must complete the foundational curriculum with a C or better in each course.

Foundational Curriculum Course Requirements			
Term Completed	Grade	Course Number	Course Name
		ENGL1301	English I
		ENGL1302	English II
		MATH1451	Calculus I
		MATH1452	Calculus II
			Approved Science
			Approved Science
			Approved Intro to Engineering

Eligibility for a particular degree program is dependent on date of entry to Texas Tech and the cumulative GPA earned on a minimum of 12 credit hours of coursework completed at Texas Tech.

- \_\_\_\_\_ Credit hours completed at Texas Tech (*must be 12 or more*)
- \_\_\_\_\_ Cumulative GPA on Texas Tech coursework  
(*must be equal to or greater than the standard given in the table below*)

Select a degree program for which you are qualified:

Selection	Degree Program	Entry Date and GPA Standard
		After June 1, 2012
	B.S. Civil Engineering	2.5
	B.S. Chemical Engineering	2.5
	B.S. Computer Engineering	2.5
	B.S. Construction Engineering	2.5
	B.S. Computer Science	2.5
	B.S. Electrical Engineering	2.5
	Master of Environmental Engineering	2.5
	B.S. Industrial Engineering	2.5
	B.S. Mechanical Engineering	2.75
	B.S. Petroleum Engineering	3.2