



Authorization for Transfer within the Whitacre College of Engineering

Name: _____

R Number: _____ Date: _____

I request permission to transfer from the

Department of _____ to the

Department of _____

The transfer, if approved, will be effective with the start of the _____ semester.

1. **Departing Department Chair
or Authorized Individual's Signature** _____
Decision: Approve Reject

2. **Arriving Department Chair
or Authorized Individual's Signature** _____
Decision: Approve Reject

3. **Dean of Engineering Signature** _____
Decision: Approve Reject

4. **Student's Signature** _____
(International students: please advise the International Office of change of major)

Distribute to: Dean's Office, Departing Department, Arriving Department, and Student

SZAREGS _____ SHADEGR _____ Scan _____ SP _____ Date _____



Checklist for Transfer within the Whitacre College of Engineering

For admission to an upper division degree program, a student must complete the foundational curriculum with a C or better in each course.

Foundational Curriculum Course Requirements			
Term Completed	Grade	Course Number	Course Name
		ENGL1301	English I
		ENGL1302	English II
		MATH1451	Calculus I
		MATH1452	Calculus II
			Approved Science
			Approved Science
			Approved Intro to Engineering

Eligibility for a particular degree program is dependent on date of entry to Texas Tech and the cumulative GPA earned on a minimum of 12 credit hours of coursework completed at Texas Tech.

_____ Credit hours completed at Texas Tech (*must be 12 or more*)

_____ Cumulative GPA on Texas Tech coursework
(*must be equal to or greater than the standard given in the table below*)

Select a degree program for which you are qualified:

Selection	Degree Program	Entry Date and GPA Standard
		After June 1, 2012
	B.S. Civil Engineering	2.5
	B.S. Chemical Engineering	2.5
	B.S. Computer Engineering	2.5
	B.S. Construction Engineering	2.5
	B.S. Computer Science	2.5
	B.S. Electrical Engineering	2.5
	Master of Environmental Engineering	2.5
	B.S. Industrial Engineering	2.5
	B.S. Mechanical Engineering	2.75
	B.S. Petroleum Engineering	3.2