engineering opportunities center

Student Policy: Falsifying Information on Resumes

Employers use resumes to determine the qualifications, skills, and potential necessary to perform essential job functions. To ensure a fair and equitable hiring process for students and employers, each student's resume must be a 100% factual representation of his/her background, education, skills, experience, etc. As a representative of the Texas Tech Whitacre College of Engineering, it is each student's individual responsibility to ensure that all information on his/her resume is neither inaccurate nor misleading.

In addition to violating EOC Student Policy, the Texas Tech University Student Handbook (http://www.depts.ttu.edu/dos/handbook/) identifies falsifying information on resumes as a Student Conduct Violation under 01.e.01. Misrepresenting Facts - False grades, information on a resume, or academic information.

As such, if a student is found to have misrepresented facts or fabricated any part of a document sent to or seen by an employer, the EOC reserves the right to file a report with the Office of Student Conduct after internal review. If found responsible by the Office of Student Conduct, this will be considered grounds for disciplinary action ranging from loss of access to Job Grid to expulsion from the Whitacre College of Engineering, in addition to any penalties determined by the Office of Student Conduct.

Please note that this policy extends to all other documents that might be sent to or seen by an employer on a job application, at Job Fair, or on Job Grid, including cover letters and transcripts.

If you have any questions on this policy, email coe.careers@ttu.edu.