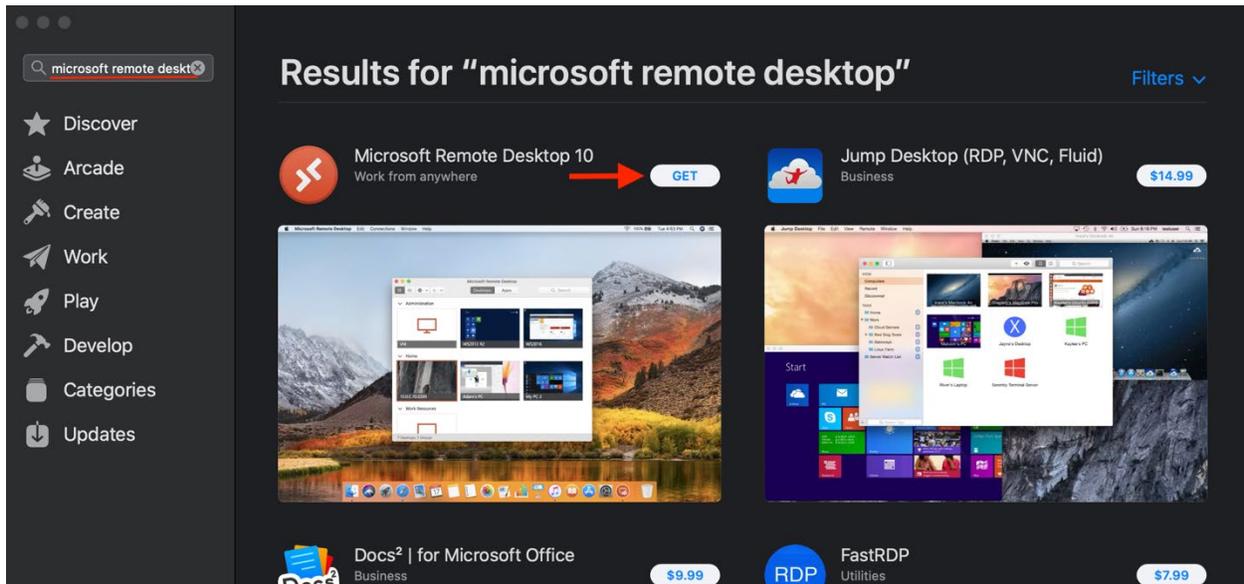


How to RDP to your remote office computer from Mac OS

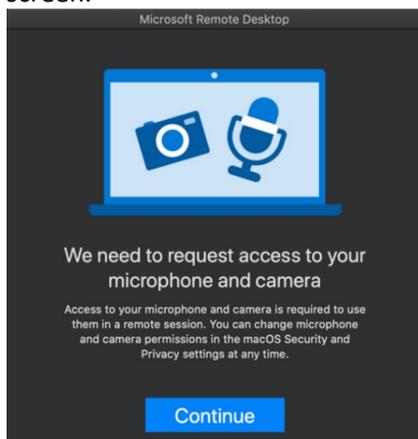
Before proceeding with this guide:

- **Have GlobalProtect VPN installed and be connected to it. The guide is found here:** <http://www.depts.ttu.edu/coe/dean/engineeringitservices/workingremotely.php>
- **Make sure your remote office computer is powered on.**
- **Make sure you know the Fully Qualified Domain Name (FQDN) (computername.ttu.edu) of your remote office computer because you will need it to connect to it.**

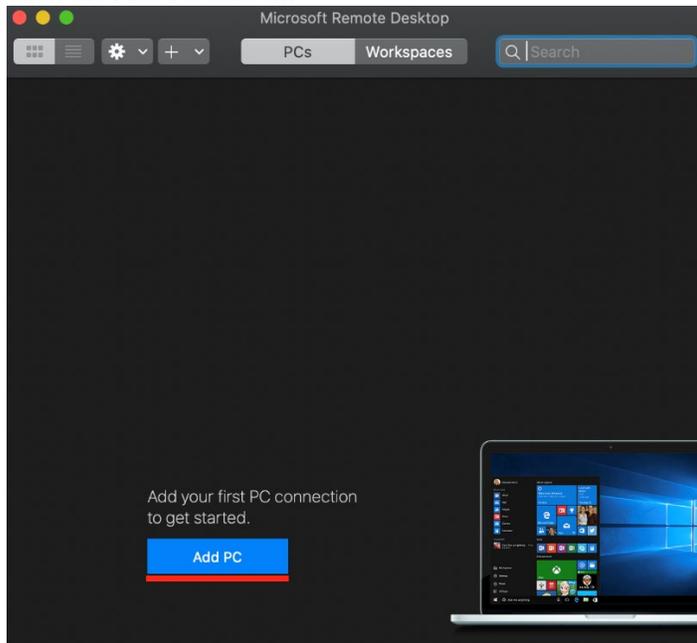
1. Install Microsoft Remote Desktop 10. In the App store search for **Microsoft Remote Desktop 10** and install it.



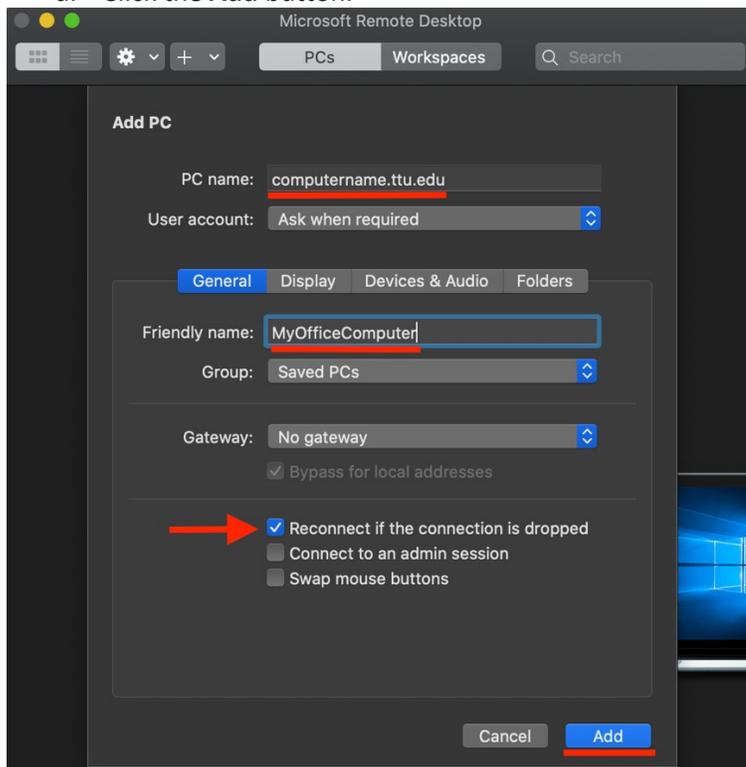
2. Once installed, you can open the app from the App store by clicking the **OPEN** button. You can also find the app here: **Go>Applications**
3. The app will ask you for permission to access the mic and camera. It is recommended that you allow these permissions to the app. Click the **Continue** button and follow the prompts on your screen.



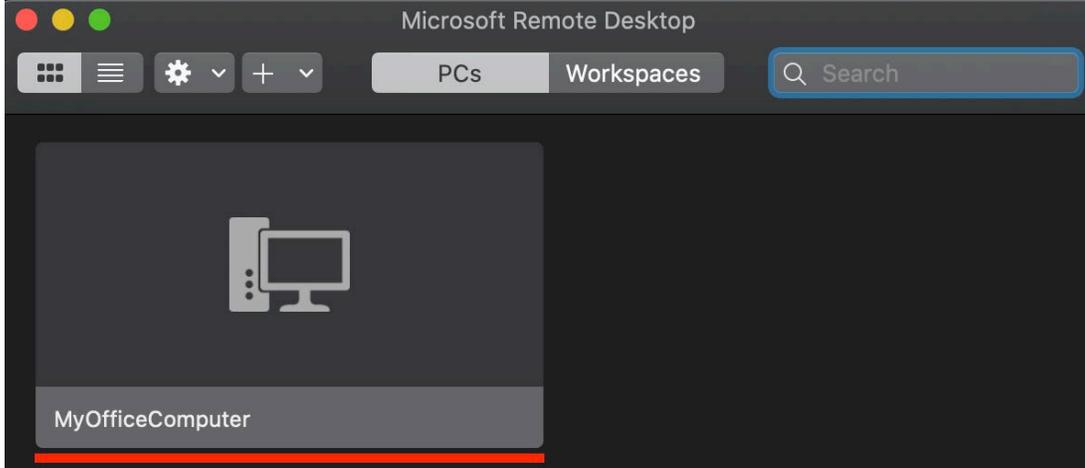
4. Click the **Add PC** button.



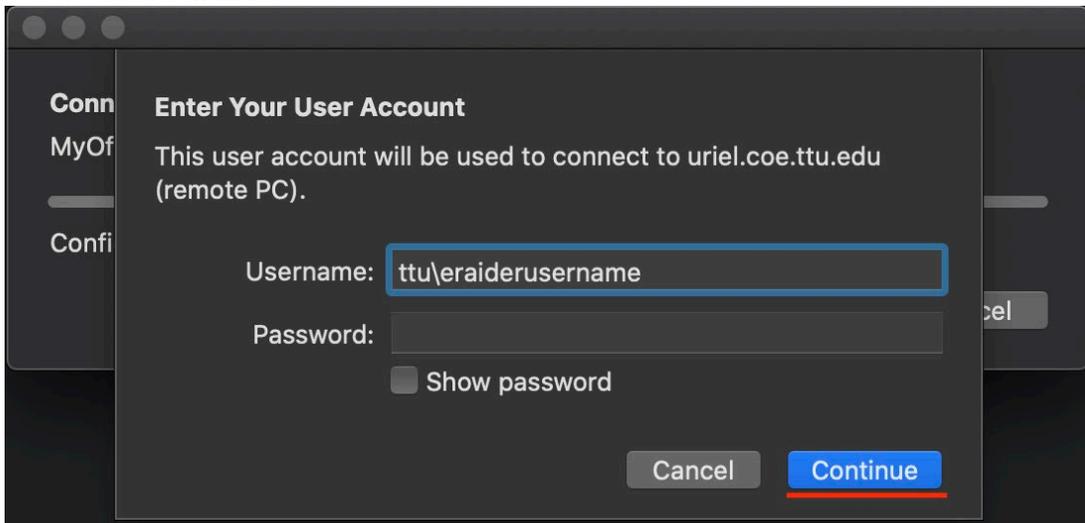
5. In the **Add PC** window complete the fields as follows:
- In the **PC Name** field, enter the FQDN of your remote office computer.
 - In the **Friendly Name** field, enter a description for the computer like **MyOfficeComputer**.
 - Make sure **Reconnect if the connection is dropped** is selected.
 - Click the **Add** button.



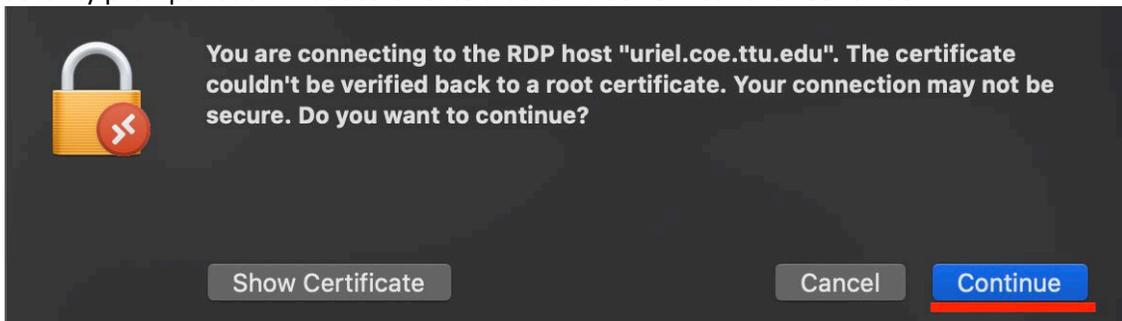
6. You will now see a shortcut to your office computer on the main **Microsoft Remote Desktop** screen.



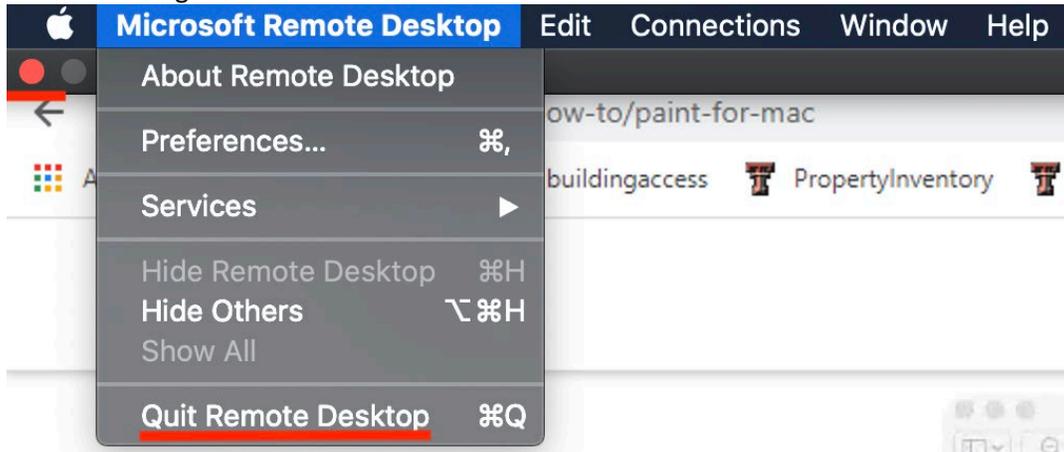
7. Double click the shortcut:
- In the **Username** field, enter your eRaider username: **ttu\eraiderusername**
 - In the password field, enter your eRaider password.
 - Click **Continue**.



8. While the app is establishing a connection with your remote office computer, you will see a security prompt about a root certificate that can't be verified. Click **Continue**.



9. You are now connected to your remote office computer.
10. When you are finished working remotely, you can exit the remote session in one of the following ways. This will ensure your remote office computer remains powered on and secured from intruders.
 - a. Move the mouse to the top of the remote screen window, click **Microsoft Remote Desktop**, and then click **Quit Remote Desktop**, or you can exit the remote session by clicking the red circle button.



Outcome: You installed Microsoft Remote Desktop 10, created a shortcut to your remote office computer, successfully connected to it and securely disconnected from it.