

ClickShare: Laptop Edition

PART 1: Power On Touch Panel

<u>STEP 1</u>: Press center of Double T to turn ON audio visual system from the Touch Panel.

STEP 2: Press ClickShare

<u>STEP 3</u>: ClickShare background displayed on screen.



PART 2: Connect Device to ClickShare (USB or USB-C)

- Plug in ClickShare Adapter into your device. Side pop-up will appear & ask to select the correct meeting room. A WHITE circle will blink indicating it's connecting.
- 2 Once you select the correct meeting room, the WHITE circle will stop blinking indicating it is ready for use. Press the circle once you are ready to use.
- 3 The circle will become RED indicating it is in *presentation mode*. Your device's display will be broadcasted onto the screen.







Share your content!

Once you are done, press the RED circle to disable presentation mode.





ClickShare: iPad Edition

PART 1: Power On Touch Panel

STEP 1: Press center of Double T to turn ON audio visual system

from the Touch Panel.

STEP 2: Press ClickShare

STEP 3: ClickShare background displayed on screen.



PART 2: Connect Device to ClickShare App





Go back to ClickShare App & select your meeting room. Press the center of the circle when you are ready to use. The display screen will show a passcode to enter into the app.

Tip: look for the last four #s for the correct meeting room.



Press "Start Broadcast" and it will begin a count down.



Go back to ClickShare App & select your meeting room.



The red circle indicates you are in presentation mode. When you're done, press the red circle to disconnect.



ClickShare: Tablet Edition

PART 1: Power On Touch Panel



STEP 2: Press ClickShare

<u>STEP 3</u>: ClickShare background displayed on screen.



PART 2: Connect Device to ClickShare App



Download or Open ClickShare App



Go to Settings, select Wi-Fi, choose "ClickShare-xxx", enter password (clickshare). **Tip: look for the last four #s for the correct

meeting room.**



Go back to ClickShare App & select your meeting room. Press the center of the circle when you are ready to use. The display screen will show a passcode to enter into the app.



Press "Start Now" and it will begin to broadcast your screen.



Go back to ClickShare App & select your meeting room.



The red circle indicates you are in *presentation mode*. When you're done, press the red circle to disconnect.



ClickShare: iPhone Edition

PART 1: Power On Touch Panel

STEP 1: Press center of Double T to turn ON audio visual system

from the Touch Panel.

STEP 2: Press ClickShare

STEP 3: ClickShare background displayed on screen.



PART 2: Connect Device to ClickShare App



Download or Open **ClickShare App**



Press the center of the circle when you are ready to use. The display screen will show a passcode to enter into the app.



Go to Settings, select Wi-Fi, choose "ClickShare-xxx" **Tip: look for the <u>last four #s</u> for the correct meeting room.**



Press "Start Broadcast" and it will begin a count down.





Enter password (clickshare) & go back to ClickShare App.



The red circle indicates you are in presentation mode.





Now, you can share your content! When you're done, go back to the app & press the red circle to disconnect.



ClickShare: Android Edition

PART 1: Power On Touch Panel

STEP 1: Press center of Double T to turn ON audio visual system

from the Touch Panel.

STEP 2: Press ClickShare

<u>STEP 3</u>: ClickShare background displayed on screen.



PART 2: Connect Device to ClickShare App



Download or Open ClickShare App



Press the center of the circle when you are ready to use. The display screen will show a passcode to enter into the app.



Go to Settings, select Wi-Fi, choose "ClickShare-xxx" **Tip: look for the <u>last four #s</u> for the correct meeting room.**



Press "Start Now" and it will begin to broadcast your screen.





Enter password (*clickshare*) & go back to ClickShare App.



The red circle indicates you are in presentation mode.



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Now, you can share your content! When you're done, go back to the app & press the red circle to disconnect.