

- Academic Advisers
  - ADV | [carly.pruiett@ttu.edu](mailto:carly.pruiett@ttu.edu)
  - COMS | [lori.jones@ttu.edu](mailto:lori.jones@ttu.edu)
  - CMI | [donald.ellis@ttu.edu](mailto:donald.ellis@ttu.edu)
  - DMPC & MST | [rose.cruz@ttu.edu](mailto:rose.cruz@ttu.edu)
  - JOUR | [kathleen.mcgaughey@ttu.edu](mailto:kathleen.mcgaughey@ttu.edu)
  - PR | [jake.a.quintanilla@ttu.edu](mailto:jake.a.quintanilla@ttu.edu)
  
- Academic Recovery & Student Success, Retention
  - Stacy Elliott | [stacy.elliott@ttu.edu](mailto:stacy.elliott@ttu.edu)
  
- Announcements for display screens in the college
  - Simon Parmley | [simon.parmley@ttu.edu](mailto:simon.parmley@ttu.edu)
  
- Building concerns and work orders
  - Email [facilities.comc@ttu.edu](mailto:facilities.comc@ttu.edu) for assistance
  
- Business Cards / Door Tags / Quad Photos
  - Clara McKenney | [clara.mckenney@ttu.edu](mailto:clara.mckenney@ttu.edu)
  
- Career Coordinator
  - Corey Clem | [corey.clem@ttu.edu](mailto:corey.clem@ttu.edu)
  
- Center for Communication Research (CCR)
  - Glenn Cummins | [glenn.cummins@ttu.edu](mailto:glenn.cummins@ttu.edu)
  
- College Directory and Planning Calendar
  - Kimberly Wagner | [kimberly.wagner@ttu.edu](mailto:kimberly.wagner@ttu.edu)
  
- Communication Training Center (CTC)
  - Luke LeFebvre | [luke.lefebvre@ttu.edu](mailto:luke.lefebvre@ttu.edu)
  
- Debate Team
  - Adam Testerman | [adam.testerman@ttu.edu](mailto:adam.testerman@ttu.edu)
  
- Emergency Action Plan and Building Emergency Manager
  - Kimberly Wagner | [kimberly.wagner@ttu.edu](mailto:kimberly.wagner@ttu.edu)
  
- Equipment / Technology Checkout (Room 373)
  - Paul Terrell | [paul.terrell@ttu.edu](mailto:paul.terrell@ttu.edu)
  
- Graduate Affairs
  - Coy Callison | [coy.callison@ttu.edu](mailto:coy.callison@ttu.edu)
  
- Harris Institute for Hispanic & International Communication
  - Kent Wilkinson | [kent.wilkinson@ttu.edu](mailto:kent.wilkinson@ttu.edu)
  
- International Film Series (IFS)
  - Rob Peaslee | [robert.peaslee@ttu.edu](mailto:robert.peaslee@ttu.edu)
  
- Key Requests
  - Gwen Laster | [gwendolyn.laster@ttu.edu](mailto:gwendolyn.laster@ttu.edu) (CoMC)
  - Kristi Deitiker | [kristi.deitiker@ttu.edu](mailto:kristi.deitiker@ttu.edu) (Student Media)

- KTXT Radio Station
  - Derrick Ginter | [derrick.ginter@ttu.edu](mailto:derrick.ginter@ttu.edu)
- Lost and Found
  - Gwen Laster | [gwendolyn.laster@ttu.edu](mailto:gwendolyn.laster@ttu.edu)
- Mail and Copy Center (mail and printing needs for syllabus, class materials, etc.)
  - Kenneth Caffey | [kenneth.caffey@ttu.edu](mailto:kenneth.caffey@ttu.edu)
- Marketing (All design work, story opportunities, social media, etc.)
  - Clara McKenney | [clara.mckenney@ttu.edu](mailto:clara.mckenney@ttu.edu)

- Media Production

- Josh Robinson | [josh.robinson@ttu.edu](mailto:josh.robinson@ttu.edu)

- Parking for college-controlled spaces

- Gwen Laster | [gwendolyn.laster@ttu.edu](mailto:gwendolyn.laster@ttu.edu)

- Photography of any kind relating to the college

- Simon Parmley | [simon.parmley@ttu.edu](mailto:simon.parmley@ttu.edu)

- Printer Locations for Faculty and Staff Use

Room 077B	Room 208	Room 418	Room 518	Room 618	Room 1004
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- Room Scheduling

Communication Training Center

- Karen Preiss | [karen.preiss@ttu.edu](mailto:karen.preiss@ttu.edu)

Think Tank (Room 269A)

- Reserve online: [comc.ttu.edu/thinktank](http://comc.ttu.edu/thinktank)

All other CoMC Conference Rooms, CCR, MCTV Studio, Photo Studio, etc.

- Email: [facilities.comc@ttu.edu](mailto:facilities.comc@ttu.edu)

- Staff Support for all business processes, e.g. Faculty Travel, Purchasing, Classroom Scheduling, etc.

*(Please contact the departmental assistant listed below as your first point of assistance)*

- Stephanie West | [s.west@ttu.edu](mailto:s.west@ttu.edu) (Associate Deans and Dean's Areas)
- Stephanie Gonzales | [stephanie.gonzales@ttu.edu](mailto:stephanie.gonzales@ttu.edu) (Dept. of Advertising)
- Melissa Goddard | [melissa.goddard@ttu.edu](mailto:melissa.goddard@ttu.edu) (Dept. of Communication Studies)
- Karen Preiss | [karen.preiss@ttu.edu](mailto:karen.preiss@ttu.edu) (Communication Training Center)
- Elizabeth Young | [elizabeth.young@ttu.edu](mailto:elizabeth.young@ttu.edu) (Dept. of JCMI)
- Jerrie Lingnau | [geraldine.lingnau@ttu.edu](mailto:geraldine.lingnau@ttu.edu) (Dept. of Professional Communication & MCOM)
- Rhonda Quinlan | [rhonda.quinlan@ttu.edu](mailto:rhonda.quinlan@ttu.edu) (Dept. of Public Relations)
- Amie Ward | [amie.ward@ttu.edu](mailto:amie.ward@ttu.edu) (Student Media)

- Student Media

- Susan Peterson | [susan.peterson@ttu.edu](mailto:susan.peterson@ttu.edu)

- Student Evaluations (faculty assistance provided)

- Kenneth Caffey | [kenneth.caffey@ttu.edu](mailto:kenneth.caffey@ttu.edu)

- Technology Support Service (Help Requests)

- Email: [support@comc.ninja](mailto:support@comc.ninja) - this will create a Help Desk Ticket! (only for CoMC)

- Undergraduate Affairs

- Todd Chambers | [todd.chambers@ttu.edu](mailto:todd.chambers@ttu.edu)

- Website and CoMC Intranet Updates

- Laura Webb | [laura.webb@ttu.edu](mailto:laura.webb@ttu.edu)