

Texas Tech University
Undergraduate Student Grade Options for Spring Semester 2020

Explanation of Credit and No Credit grades:

CREDIT (CR)

- A grade of Credit (CR) indicates that the student has passed the course with a minimum grade of C-.
- If a student is taking a course as a prerequisite for a course in sequence, the grade of CR will be sufficient to allow the student to move to the next course in sequence.
- A grade of CR will not factor into the student's GPA.

NO CREDIT (NC)

- A grade of No Credit (NC) indicates that the student earned a D or and F in a course.
- A grade of NC will not be sufficient for the student to earn credit for the course.
- A grade of NC does not factor into the student's GPA.

Explanation of CR/NC options available to undergraduate students:

UG students enrolled in the Spring 2020 semester may request permission to change any final grades to grades of CR/NC:

- **Graduating Seniors:**
 - GRADUATING SENIORS' final grades will be posted no later than noon on Wednesday, May 13th.
 - Graduating Seniors will have until noon on Friday, May 15th, to submit a request to change any of their assigned final grades to grades of CR or NC. As a reminder, any grades of C- or higher would be changed to CR, and any grades of D or F would be changed to NC.
 - Students requesting to change a final standard grade to a grade of CR/NC should contact their Academic Dean's office to discuss the potential ramifications* of CR/NC. The Academic Dean's office will submit the request to change to CR/NC grade to the Office of the Registrar.
- **Continuing Students:**
 - All non-graduating UG students' grades will be posted no later than 5:00 p.m. on Monday, May 18th.
 - Students will have until 5:00 p.m. on Wednesday, May 20th, to submit a request to change any of their assigned final grades to grades of CR or NC. As a reminder, any grades of C- or higher would be changed to CR, and any grades of D or F would be changed to NC.
 - Students requesting to change a final standard grade to a grade of CR/NC should contact their Academic Dean's office to discuss the potential ramifications* of CR/NC. The Academic Dean's office will submit the request to change to CR/NC grade to the Office of the Registrar.
- **Students on Academic Warning or Probation:**
 - Academic standing will be calculated using standard processes. Because students will have the option to choose a grade of NC for courses in which they earn a D or an F, it is not expected that students' academic standing will be negatively affected. The Office of the Registrar has provided detailed guidance for academic advisors to use when conferring with students about grades of CR/NC and academic standing. Students should ask their advisors about this if it is a concern.

**Students are encouraged to consider how a grade of CR on the transcript may affect future actions such as application to graduate or professional school.*

Reminder of currently available grading structures:

Standard letter grades:

- The grades of A, B, C, D and F carry with them grade points of 4, 3, 2, 1 and 0, respectively, for each semester hour of credit value of the course in which the grade is received.
- All other grades have no assigned grade points.

PASS/FAIL grades:

UG students may elect to declare their intent to take any *elective* courses that are *not* required for their majors or minors with Pass/Fail grading. This is already current policy at Texas Tech. The policy is detailed in [Operating Policy 34.02](#). TTU extended the deadline by which students must declare their intent to take a course Pass/Fail to May 1. The process for doing so is clearly explained in [OP 34.02](#).

PASS (P)

- A grade of Pass (P) indicates that the student has passed the course with a minimum grade of D.
- If a student is taking a course as a prerequisite for a course in sequence, the grade of P will (in most cases) not be sufficient to allow the student to move to the next course in sequence.
- A grade of P will not factor into the student's GPA.

FAIL (F)

- A grade of Fail (F) indicates that the student did not pass the course.
- A grade of F will not be sufficient for the student to earn credit for the course.
- A grade of F will factor into the student's GPA.

Converting Pass/Fail to Credit/No Credit:

UG students who have *already* elected to take certain courses Pass/Fail (as of Monday, April 6) and who want to *rescind* that decision in light of the new Credit/No Credit option may do so. To rescind an already-approved request to take a course Pass/Fail, students should follow this procedure:

- Contact the Academic Dean who originally approved the Pass/Fail request.
- Request permission to change back to standard letter grading. The Academic Dean's office will submit the request to rescind the Pass/Fail decision to the Office of the Registrar.
- Complete this request on or before May 1. After May 1, courses already approved to be graded Pass/Fail *cannot* be changed back to standard letter grading.
- After students' final letter grades are posted, students may elect to choose grades of CR/NC.