

Texas Tech University
Graduate Student Grade Options for Spring Semester 2020

Explanation of grades other than standard (A-D) letter grades:

CREDIT (CR)

- *A grade of Credit (CR) indicates that the student has passed the course with a minimum grade of C-.
- In most cases, if a student is taking a course as a prerequisite for a course in sequence, the grade of CR will be sufficient to allow the student to move to the next course in the sequence.
- A grade of CR would not be sufficient for final (term of graduation) 6000, 7000, or 8000 coursework.
- A grade of CR will not factor into the student's GPA.

NO CREDIT (NC)

- A grade of No Credit (NC) indicates that the student earned a D or and F in a course.
- A grade of NC will not be sufficient for the student to earn credit for the course.
- A grade of NC does not factor into the student's GPA.

PASS (P)

- *A grade of Pass (P) indicates that the student has passed the course with a minimum grade of C-
- In most cases, if a student is taking a course as a prerequisite for a sequent course, the grade of P will not be sufficient to allow the student to move to the sequent course.
- A grade of P will not factor into the student's GPA.

FAIL (F)

- A grade of Fail (F) indicates that the student did not pass the course.
- A grade of F will not be sufficient for the student to earn credit for the course.
- A grade of F will factor into the student's GPA.

*Students should be advised that certain courses require grades *higher* than C-. A grade of CR or P *would not* satisfy the requirements for a course in which a student must earn a grade *higher* than C- to be successful. Total of Pass/Fail, NC/CR may not exceed 25% of program credit hour requirement.

Reminder of standard grading structure and grade point alignment:

The grades of A, B, C, D and F carry with them grade points of 4, 3, 2, 1 and 0, respectively, for each semester hour of credit value of the course in which the grade is received.

All other grades have no assigned grade points.

Explanation of options available to graduate students:

- Graduate (GR) students may elect to continue with their Spring 2020 courses as is with no changes to the grading structure.
- GR students are advised to visit with their academic department (e.g., Graduate Program Director/Advisor) to determine whether or not a course may be declared Pass/Fail. TTU extended the deadline by which students must declare their intent to take a course Pass/Fail to May 1.
- GR students may request permission to change final letter grades to grades of CR/NC**:
 - **Graduating Students:** Final grades will be posted no later than noon on Wednesday, May 13th. Graduating students will have until noon on Friday, May 15th, to submit a request to change any of their assigned final grades to grades of CR or NC. As a reminder, any grades of C- or higher would be changed to CR and any grades of D or F would be changed to NC. Students requesting to change a final standard grade to a grade of CR/NC should contact their academic department (e.g., Graduate Program Director/Advisor) to discuss the potential ramifications of CR/NC. Requests of students will be forwarded by the department (with a statement indicating that the ramifications of the change have been discussed with the student) to Graduate School for review and approval; approved requests to change to a grade of CR/NC will be forwarded to the Office of the Registrar.
 - **Continuing Students:** All non-graduating graduate students' grades will be posted no later than 5:00 p.m. on Monday, May 18th. Students will have until 5:00 p.m. on Wednesday, May 20th, to submit a request to change any of their assigned final grades to grades of CR or NC. As a reminder, any grades of C- or higher would be changed to CR and any grades of D or F would be changed to NC. Students requesting to change a final standard grade to a grade of CR/NC should contact their academic department (e.g., Graduate Program Director/Advisor) to discuss the potential ramifications of CR/NC. Requests of students will be forwarded by the department (with a statement indicating that the ramifications of the change have been discussed with the student) to Graduate School for review and approval; approved requests to change to a grade of CR/NC will be forwarded to the Office of the Registrar.
 - **Students enrolled in thesis, dissertation, independent research, and/or internship:** Although activities in laboratories/studios and at internship sites may have been disrupted, instructors were urged to make accommodation to complete tasks/alternative tasks. Under unusual circumstances, if an accommodation was not possible, the instructor may assign a grade of incomplete (I); however, students may not graduate with an I on their program record. Students in their last semester of thesis/dissertation/independent research should be assigned a letter grade by the instructor rather than CR/NC as in previous semesters. Under this policy, students may not opt for letter grades in 6000, 7000, or 8000 courses to be changed to CR/NC during their last semester.

- **Students** on Academic or Continued Probation:
 - Requests to change assigned final grades to CR or NC may be denied should it be determined that to do so would result in the student *not* returning to Good Academic Standing.

**The combined total of credits graded as P and CR may not exceed 25% of the total number of required credits for the certificate, master's, or doctoral program; requests that exceed this limit will be denied.

- GR students who have *already* elected to take certain courses Pass/Fail and who want to *rescind* that decision in light of the new Credit/No Credit option may do so. To rescind an already-approved request to take a course Pass/Fail, students should follow this procedure:
 - Contact the Graduate School Enrollment Services office who originally approved the request.
 - Request permission to change to the Credit/No Credit grading option. The Graduate School office will submit the request to rescind the Pass/Fail decision to the Office of the Registrar.
 - Complete this request on or before May 1. After May 1, courses already approved to be graded Pass/Fail *cannot* be changed to either standard letter grading or Credit/No Credit grading.