

# AFISM News

## AFISM Welcomes Israel Flores as Assistant Managing Director

AFISM is happy to announce that Israel Flores is joining us as Assistant Managing Director. His duties will include overseeing the web development and training program for AFISM.



Israel graduated from Western Governors University with a Bachelor's degree in Health Informatics. He has worked for Accounting Services for the past two years as a Programmer/Analyst. In 2019, Israel was awarded the inaugural 2019 Staff Senate Award for his work on the Property Inventory Mobile App.

Prior to joining TTU, Israel taught Computer Science and Electrical Engineering at Christ the King Cathedral School for eight years. During his time there, he was the sole IT/Network Administrator. His duties included network infrastructure maintenance, systems integration, and faculty/staff systems training.

In his spare time, Israel enjoys exploring new hobbies such as sewing and robotics. He loves to spend time with his wife and two boys.

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## From the Training Department

Due to the recent measures taken in response to the COVID-19 outbreak, AFISM trainings will be cancelled through the end of April. Be watching for announcement regarding potential learning opportunities as AFISM determines how we can best serve you going forward until we are able to work on campus again.

In the meantime, we remain committed to supporting the training needs of the campus. We are only an email away, and invite anyone to email [afism.training@ttu.edu](mailto:afism.training@ttu.edu) for assistance. We also want to remind you of the following resources that are available for you as well.

[Cornerstone](#) for online training modules

[AFISM Resources](#)

[AFISM Video Resources](#)

[AFISM Customer Portal](#)



When starting at Tech, we know that a lot of information comes at you very quickly. All those trainings that you complete over your first few weeks can seem to blend together. Sometimes, you may learn about a specific application or Cognos report at training, but do not actually use them till six months down the road. By then, you may have forgotten all those interesting bits of information or fundamental policies. AFSIM would like to remind you that you are always welcome back to repeat any trainings at any time. As staff members become familiar with their job duties or are assigned new roles within their departments, it is very common to need a refresher from time to time. Please do not hesitate to log onto [Cornerstone](#) and sign up. We are always happy to see a familiar face.

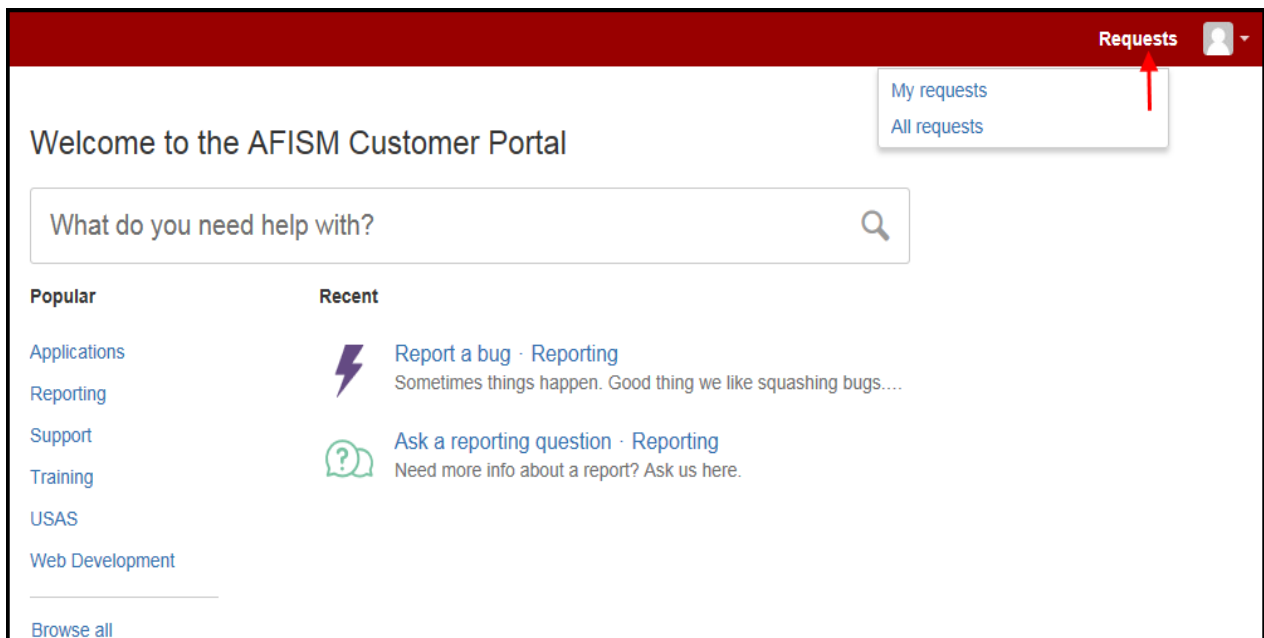
# AFISM CUSTOMER PORTAL

The AFISM Customer Portal is the resource hub for those we serve within the campus community. We invite you to use this when working with our team and aim to create value adding experiences during your interactions with us.

Below are some things you can expect from this portal:

- **Submit and monitor requests**—You can both submit your request and keep up with it in this portal. By clicking the “Requests” link in the upper right corner, you can stay up-to-date on active projects, view the current status of a request, and review previously closed requests.
- **Share tickets and conversations** - The Customer Portal gives you the ability to share your tickets with coworkers, colleagues, and other team members. When you share a ticket, the person with whom you’ve shared will be able to keep track of the project just as you, the submitter, are able. They can monitor the project status, contribute to the conversation, or share with others as needed.
- **Scan our knowledge base** - The Customer Portal has been integrated with our knowledge base to make it easier for you to get answers, quicker. When you log in, you’ll notice a search box with the text: “What do you need help with?” Start typing some key words about your issue to see if we have a knowledge base article that addresses it.

You will be prompted to login with your eRaider account when visiting the Customer Portal. You may also continue to send requests to [AFISM.2know@ttu.edu](mailto:AFISM.2know@ttu.edu) and receive assistance as you always have.



# Report of the Month - RPT\_PBUD\_007– Position Information

Used to help maintain inventory of positions, this report shows active and frozen positions, both filled and vacant, depending on the parameters entered. The report has a Detail tab of positions with funding sources and a Distinct Positions tab providing a distinct position view without the funding source displayed. The report does not show positions with an M1 E-class which is a position without compensation.

The parameter page, shown below, requires that Chart of Account, Position Type and Position Filled and/or Vacant parameters to be entered. Optional Parameters include the Fund, Organization and Position (T#).

RPT\_PBUD\_007 - Position Information

Choose from the selections below to limit data returned by report:

Chart of Accounts

T

Fund

Organization

Position

Position Type

Single

Pooled

[Select all](#)
[Deselect all](#)

Position Filled and/or Vacant?

Vacant

Filled

[Select all](#)
[Deselect all](#)

OR

Choose ORGN from the Hierarchy Below (Optional)

The report shown below is the “Distinct Posns” view. This view does not provide complete funding information, but shows the Budgeted Organization for each position. The Detail view does provide the funding source as well as the current employee assigned to the position and the previous incumbent as well.

BDGT ORGN	BDGT ORGN DESC	POSN PB	POSN TITLE PD	PCLASS	PCLASS DESC	POSN FTE	POSN STATUS	POSN TYPE	ECLAS S PD	ECLASS DESC PD	POSN BEG DT PD	PLBD DIST BDGT	E&G Split Funded	STATE FUNDS AMT	Vacant /Filled
B		T88557	TTU Post Doctoral Rsch Assoc	P0624	TTU Post Doctoral Rsch Assoc	0.50	A	P	N0	PT Non Exempt Staff	5/1/2019	\$29,000.00	No		Vacant
B		T90313	Designer	S2303	Designer	1.00	A	S	N1	FT Non Exempt Staff	8/1/2018	\$34,009.31	Yes	\$34,009.31	Vacant
B		T91164	Administrative Assistant	S1123	Administrative Assistant	1.00	A	S	N1	FT Non Exempt Staff	12/14/2015	\$36,422.91	No		Vacant
B		T93659	Assistant Professor	F5906	Assistant Professor	1.00	A	S	F1	FT 9 Mo Fac Non Vac Elig	7/16/2009	\$0.00	Yes	\$0.00	Vacant
B		T96467	Graduate Assistant	U3907	Graduate Assistant	0.25	A	P	S1	PT Non Exempt Graduate Asst	9/1/2008	\$1,000.00	No		Vacant

Detail

Distinct Posns

This report is located in Cognos, Team Content > Human Resources > Departmental Users > Position Reports> RPT\_PBDD\_007—Position Information.



# Need our Services?

AFISM is here and eager to support the growing data and technology needs of the University. Our services include training, report writing, data delivery, data presentation, web development, and much more. Should you have any questions of how AFISM might assist your department, please do not hesitate to reach out.



## Contact Us

**[Afism.2know@ttu.edu](mailto:Afism.2know@ttu.edu)**

**742-5669**

**Visit us on the web:**

**<http://www.depts.ttu.edu/afism/>**

**AFISM Training Website:**

**<https://apps.afism.ttu.edu/training/>**

**AFISM Portal**

**<https://portal.afism.ttu.edu>**



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