



COLLEGE OF
EDUCATION

TEXAS TECH

INSTRUCTIONAL TECHNOLOGY

E-Learning and Online Teaching Graduate Certificate Handbook

2025-2026

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[College of Education Home Page](#)

[EDIT Home Page](#)

About Handbook

This *Handbook* is designed to provide students with specific information about the E-Learning and Online Teaching (EDIT) Graduate Certificate in the College of Education at Texas Tech University. This *Handbook* is intended to serve as a supplement to, not a substitute for, the Texas Tech University Graduate Catalog. Since graduate procedures, graduate course requirements, and prerequisites may change, students are strongly encouraged to be familiar with the latest copy of the [TTU Graduate Catalog](#).

Program Overview

The 15-hour EDIT Graduate Certificate program equips students with key skills in designing, developing, facilitating, and evaluating online courses and e-learning materials. The graduate certificate courses will provide conceptual knowledge as well as advanced practical skills in the areas of online pedagogy, curriculum development, instructional strategies, assessment, and management. Students apply these distinctive skills throughout their coursework in a variety of authentic online learning environments.

Faculty

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Application Procedures

Students are strongly encouraged to submit their applications in advance of the semester they plan to start. Students can apply for the Graduate Certificate in E-Learning and Online Teaching by completing the [Graduate School online application](#).

You must submit the following materials:

- [An application form](#) (online)
- Student copy/unofficial transcripts (official transcripts will be requested after acceptance)
- An up-to-date professional resume (or curriculum vitae)
- An applicant statement (1 page or less). The candidate should discuss his/her reasons for pursuing a Graduate Certificate in E-Learning and Online Teaching

Notification of acceptance: Completed applications are reviewed on an ongoing basis. The program's decision regarding admission is forwarded to the Graduate School. The official letter of acceptance or rejection will be sent to the applicant by the Office of Graduate Admissions.

Program of Study

The graduate certificate coursework consists of five courses (fifteen semester hours), all of which are delivered online. To schedule courses, students should contact the graduate certificate coordinator, as the plan may be adjusted for each student depending on course availability and the student's starting semester of the degree.

List of program courses and tentative schedule:

<i>Course Code</i>	<i>Name</i>	<i>Schedule*</i>
EDIT 5341	Online Course Design and Assessment	Fall
EDIT 5342	Online Teaching and Learning Technologies	Summer
EDIT 5370	Foundations of Distance Education	Spring
EDIT 5380	Online Course Management and Facilitation	Summer
EDIT 5390	Online Course Development	Fall, Spring

**Note:* The course schedule is tentative and subject to change based on department and university discretion

Coursework from the E-Learning and Online Teaching Graduate Certificate may be applied toward the master's and doctoral degrees within the EDIT program. Students interested in pursuing these advanced degrees should contact the respective degree coordinators. Information regarding these degrees can also be found on the [Instructional Technology program website](#).

Other Policies

Other important issues such as registration, financial assistance, ethics, and appeals procedures are outlined in the [Texas Tech University Student Handbook](#).