**Faculty Council Meeting**

**January 19, 2024**

**9-10:00 am CDT**

**Zoom**

**Faculty Council Purpose Statement**

“The Faculty Council is a vehicle for faculty governance, the empowerment of faculty to recommend policy directly related to the conduct and quality of faculty life in the College of Education.”

Source: [Faculty Handbook | Faculty and Staff Resources | Our People | College of Education | TTU](https://www.depts.ttu.edu/education/our-people/faculty-and-staff-resources/handbook/) , Faculty Council, page 6.

Meeting began at 9:00 am and was held by Zoom

Faculty Council Representative present: Valerie Paton, James Durham, Laura Brown, Hugo Garcia, Irene Arello, Jody Dennis, Jongpil Cheon, Raymond Flores, Pat Hawley

Other faculty members present: Dean Jesse Mendez, Annette Tommerdahl, Beth Watson, Faith Maina, Jon McNaughtan, Kamau Siwatu, LJ Gould, Susan Lilly, Shirley Matteson, Loretta Bradley, Aretha Marbley

**MEETING MINUTES**

1. December 7, 2023 All Faculty Meeting
2. Chair-elect Nominations
3. Standing Committees Reports

Agenda and Meeting Scheduling (Laura Brown, Irene Arellano)  
Nomination/Election Committee (Valerie Paton, Pat Hawley, Irene Arellano, James Durham for undergraduate students)

1. Study Committee A Discussion (Jongpil Cheon, Fethi Inan, Devender Banda)

RA Compensation Study Committee – Resolution?

* Discussion for a resolutions that would aid in increasing RA’s salary:
  + - 1. Review budgets to see if there’s any way to increase RA’s salary
      2. Consider increasing the number of RA’s in the College of Education
* RA’s salary on grants was raisied to $18,000 because:

1. Some grants run for five years and if there’s an issue with the budget, it may be possible for the College of Education to be responsible for paying.
2. RAs are hired for a 9-month period and sometimes longer if more work is and funding is available and they are hired for specific skills, which makes it more competitive.

Discussion and other points made:

* Other Colleges on campus have lower salaries and some also are higher for RAs than the College of Education.
* It’s important to realize that if we lower the number of RAs we hire, it affects our international students.
* It’s also important that RAs are being used to do RA work, like research, etc., not GA type of work.
* International students are required to pay additional fees and at times are not able to make enough to pay expenses each month.

1. Study Committee B Update (Raymond Flores, Laura Brown, James Durham)

Teacher and Principal Preparation Program Study Committee

* A meeting will be scheduled at a later date.

1. Study Committee C Update (Pat Hawley, Raymond Flores, Pat Hawley)

Review of Promotion and Tenure Policy

* This in process of being reviewed with the committee and will be discussed after the TED meeting on January 30th . A draft has been prepared but has not been voted on.

1. Study Committee D Update (James Durham, Raymond Flores)

Review of Full-time Lecturer Policy

* The committee will review changes made in titles for instructors, etc., and updates on policies on the College of Education website.

1. Study Committee E Update (James Durham, Jody Dennis )

TED Site Coordinator Summer Pay – Expand purpose to TE Lecturer Compensation ? Resolution?

* The committee will organize and identify what the issues are and continue discussion

1. Potential Faculty Council initiatives to support (topic-focused townhalls, virtual brown bags, etc.) for 2023-2024

Faculty Mental Health & ARPA-funded roles (completed)

Institutional or College Policy on Trigger Warnings in Syllabi (In Progress and see

TTU Office of the Provost Faculty Success document “Addressing Faculty

Concerns About Student Behavior”)

College support for addressing accessibility issues in instructional

materials and facilities

Requests for Peer Review formats for Annual Review Reports for all faculty roles

1. Faculty Council Spring 2024 meeting dates/times

   Except for January, First and Third Thursday of each month

9:00 – 10:00 a.m. CST

Spring dates – 1/18, 2/1, 2/15, 3/7, 3/21, 4/4, 4/18, 5/2/, 5/16

Spring 2024 meetings with Graduate and Undergraduate Faculty - TBD

Meeting was adjourned at 10:19 am.

**Attachment A – Student Committee Charges**

1. **RA Compensation Study Committee** (Jongpil Cheon, Fethi Inan, Devender Banda)

Note: charge approved 11.7.22.

*The charge of the Research Assistant Compensation Sub-Committee is to work with the Associate Deans to identify the total compensation (e.g., stipend, tuition, fees, benefits) of Research Assistants based upon the type of funding (College and sponsored research) in the College when compared to all other Colleges at Tech. In addition, the Sub-Committee is charged with gathering data on whether the compensation is adequate to support RA cost of living in light of recent increases in CoL in basic needs – food, housing, transportation, etc.*

*This Sub-Committee will also review the roles and responsibilities of GPTIs in the College.*

1. **Teacher and Principal Preparation Program Study Committee** (Raymond Flores, Laura Brown, James Durham) Note: Charge to be reviewed by Study Committee for 2023-2024

*The charge of the Teacher and Principal Preparation Program Sub-Committee is to identify needed changes and initiatives related to teacher and/or principal candidates and become a voiced advocate.*

1. **Review of Promotion and Tenure Policy** (Valerie Paton, Jeong Hee Kim, P&T Committee representatives)

(Third-Year Review at the departmental level and new OP changes due to SB 18)

ePath - Engagement emphasis in P&T (see [OP 32.01: Promotion and Tenure Standards and Procedures | Operating Policies & Procedures | TTU](https://www.depts.ttu.edu/opmanual/OP32.01.php) ; section 4.c. )

1. **Review of Full-time Lecturer** Policy (OP 32.24 posted 10/6/22 changes) (James Durham, Raymond Flores)
2. **TED Site Coordinator Summer Pay** (James Durham and Jody Dennis)