**Faculty Council Meeting**

**March 29, 2024**

**9-11:00 am CDT**

**Zoom**

**Faculty Council Purpose Statement**

“The Faculty Council is a vehicle for faculty governance, the empowerment of faculty to recommend policy directly related to the conduct and quality of faculty life in the College of Education.”

Source: [Faculty Handbook | Faculty and Staff Resources | Our People | College of Education | TTU](https://www.depts.ttu.edu/education/our-people/faculty-and-staff-resources/handbook/) , Faculty Council, page 6.

Meeting began at 9:00 am and was held by Zoom

Faculty Council Representatives present: Valerie Paton, James Durham, Raymond Flores, Hugo Garcia, Laura Brown, Irene Arellano, Jongpil Cheon

Other faculty members present: Rebecca Hite, Shirley Matteson, Tara Stevens, Charles Crews, Angela Crevar, Ngan Nguyen, Weverton Ataide Pinheiro, Jeong-Hee Kim, Faith Maina, Susan Lilly, Bryan Hotchkins

**MEETING MINUTES**

1. Approval of January 19, 2024 and February 24, 2024 Minutes. A motion was made by Irene Arellano and seconded by Laura Brown and motion carried.
2. Chair-elect Nominations. Valerie Paton’s term is complete and is stepping down and nominations are open.
3. FSSHRS Recommendations for Faculty Awards process – Dr. Rebecca Hite. Every year nominations from the facuty are solicitated using a qualtrix survey, then Rebecca goes through it and makes sure nominees are qualified and then she shares this with the committee, then notifies everyone nominated to accept the nomination, then packets are send out and completed. The nominees with the highest amount of votes are then recommended to the Faculty Council and approves it. A request has come from a faculty member that there’s a concern that faculty members are not voting on nominees based on their merit but for other factors and it was suggested that this process be handled a different way. Another university uses a rebrik bases on the criteria of the awards and create a ranking, which take away the option that it’s popularity contest. This was discussed by the committee and also discussed at the LT meeting and a survey will be created to see if the process needs to be changed, which will go out the end of April. There’s confusion what non-PhD faculty are eligible for and also when they are nominated at the College level, but then are ineligible at the University level. A table will be created to show the qualifications to help with the confusion at the College and University levels, and will be based on the OP criteria. It will be put on the agenda for the next meeting. A motion was made for launching a survey on the faculty awards process on May 1st was made by Laura Brown and seconded by Faith Maina and motion was carried.

1. Request to Faculty Council. A letter was sent to the Vice President of Marketing and Communication asking what guidance the University provides for social media policies, but a response has not been received. Discussion was had about what next steps the Faculty Council needs to take to bring awareness that this process is followed. A motion was made that a draft of a letter on behalf of the Faculty Council be drawn up which will be sent to the Faculty Senate for clarification on how to proceed forward was made by James Durham and seconded by Laura Brown and the motion carried.
2. Standing Committees Reports

Agenda and Meeting Scheduling (Laura Brown, Irene Arellano)  
Nomination/Election Committee (Valerie Paton, Pat Hawley, Irene Arellano, James Durham for undergraduate students)

1. Study Committee A Discussion (Jongpil Cheon, Faith Maina (for Fethi Inan), Devender Banda)

RA Compensation Study Committee – Resolution?

1. Study Committee B Update (Raymond Flores, Laura Brown, James Durham)

Teacher and Principal Preparation Program Study Committee

1. Study Committee C Update (Pat Hawley, Raymond Flores)

Review of Promotion and Tenure Policy

1. Study Committee D Update (James Durham, Raymond Flores)

Review of Full-time Lecturer Policy

1. Study Committee E Update (James Durham, Jody Dennis )

TED Site Coordinator Summer Pay – Expand purpose to TE Lecturer Compensation ? Resolution?

1. Potential Faculty Council initiatives to support (topic-focused townhalls, virtual brown bags, etc.) for 2023-2024

Faculty Mental Health & ARPA-funded roles (completed)

Institutional or College Policy on Trigger Warnings in Syllabi (In Progress and see

TTU Office of the Provost Faculty Success document “Addressing Faculty

Concerns About Student Behavior”)

College support for addressing accessibility issues in instructional

materials and facilities

Requests for Peer Review formats for Annual Review Reports for all faculty roles

1. Faculty Council Spring 2024 meeting dates/times

   Last Friday of the month, 9-10 a.m. CST except 3/29 meeting

Spring dates – 3/29, 4/26

Spring 2024 All Faculty Meeting – 4/26 9-10 a.m. CST

Meeting was adjourned at 11:04 am

**Attachment A – Student Committee Charges**

1. **RA Compensation Study Committee** (Jongpil Cheon, Fethi Inan, Devender Banda)

Note: charge approved 11.7.22.

*The charge of the Research Assistant Compensation Sub-Committee is to work with the Associate Deans to identify the total compensation (e.g., stipend, tuition, fees, benefits) of Research Assistants based upon the type of funding (College and sponsored research) in the College when compared to all other Colleges at Tech. In addition, the Sub-Committee is charged with gathering data on whether the compensation is adequate to support RA cost of living in light of recent increases in CoL in basic needs – food, housing, transportation, etc.*

*This Sub-Committee will also review the roles and responsibilities of GPTIs in the College.*

1. **Teacher and Principal Preparation Program Study Committee** (Raymond Flores, Laura Brown, James Durham) Note: Charge to be reviewed by Study Committee for 2023-2024

*The charge of the Teacher and Principal Preparation Program Sub-Committee is to identify needed changes and initiatives related to teacher and/or principal candidates and become a voiced advocate.*

1. **Review of Promotion and Tenure Policy** (Valerie Paton, Jeong Hee Kim, P&T Committee representatives)

(Third-Year Review at the departmental level and new OP changes due to SB 18)

ePath - Engagement emphasis in P&T (see [OP 32.01: Promotion and Tenure Standards and Procedures | Operating Policies & Procedures | TTU](https://www.depts.ttu.edu/opmanual/OP32.01.php) ; section 4.c. )

1. **Review of Full-time Lecturer** Policy (OP 32.24 posted 10/6/22 changes) (James Durham, Raymond Flores)
2. **TED Site Coordinator Summer Pay** (James Durham and Jody Dennis)