**Faculty Council Meeting**

**April 26, 2024**

**9-11:00 am CDT**

**Zoom**

**Faculty Council Purpose Statement**

“The Faculty Council is a vehicle for faculty governance, the empowerment of faculty to recommend policy directly related to the conduct and quality of faculty life in the College of Education.”

Source: [Faculty Handbook | Faculty and Staff Resources | Our People | College of Education | TTU](https://www.depts.ttu.edu/education/our-people/faculty-and-staff-resources/handbook/) , Faculty Council, page 6.

**MEETING MINUTES**

Meeting began at 9:00 am and was held by Zoom

Faculty Council Representatives present; Valerie Paton, Devender Banda, Raymond Flores, Laura Brown, Pat Hawley, Hugo Garcia, Jongpil Cheon, James Durham, Irene Arellano

Other faculty members present: Annette Tommerdahl, Shirley Matteson, Rene Saldano, Ngan Nguyen, Faith Maina, Stacey Sneed

1. Approval of March 29, 2024 Minutes will be at the next Faculty Council Meeeting
2. 2024-2025 Chair-elect Nominations.  Raymond Flores and James Durham have agreed to be nominated to serve as the 2024-2025 co-chairs. Pat Hawley motioned to accept the nomination and Faith Maina seconded. The motion was approved unanimously.
3. Standing Committees Reports

Agenda and Meeting Scheduling (Laura Brown, Irene Arellano) Meetings will be set up in advance for full-time faculty meetings. Data has been collected and will be ready by the next meeting and the forms are being finalized for graduate students.  
Nomination/Election Committee (Valerie Paton, Pat Hawley, Irene Arellano, James Durham for undergraduate students) This will be started up in the Fall.

1. Study Committee A Discussion (Jongpil Cheon, Faith Maina (for Fethi Inan), Devender Banda) Progress is bein made and a summary will be sent out soon. Jongpil will check on on the news from the President’s Office regarding insurance being paid for TAs and RAs.

RA Compensation Study Committee

1. Study Committee B Update (Raymond Flores, Laura Brown, James Durham)

Teacher and Principal Preparation Program Study Committee. Not much progress. There are issues addressed that exist in TED and will be discussed.

1. Study Committee C Update (Pat Hawley, Raymond Flores)

Review of Promotion and Tenure Policy. More information will be up coming. Back in the early spring, the PT policy was discussed and provisions were opted for review and a sub-committee was formed. Raymond Flores and Faith Maina drafted a policy, which is ready for the Faculty Council to review and vote on, which will be available later in the summer, where changes are considered by eary fall, and then it will be forwarded to the Provost Office. A motion was made to take the next step for approval by Laura Brown and seconded by Devender Banda.

1. Study Committee D Update (James Durham, Raymond Flores)

Review of Full-time Lecturer Policy. Discussion was held regarding dossier, 3rd-year review and 6-year review and to make sure policies are followed by each department to avoid misconceptions.

1. Study Committee E Update (James Durham, Jody Dennis )

TED Site Coordinator Summer Pay – Expand purpose to TE Lecturer Compensation ?

1. Potential Faculty Council initiatives to support (topic-focused townhalls, virtual brown bags, etc.) for 2023-2024

Faculty Mental Health & ARPA-funded roles (completed)

Institutional or College Policy on Trigger Warnings in Syllabi (In Progress and see

TTU Office of the Provost Faculty Success document “Addressing Faculty

Concerns About Student Behavior”)

College support for addressing accessibility issues in instructional

materials and facilities

Requests for Peer Review formats for Annual Review Reports for all faculty roles. Discussion was had regarding concerns for safety issues policies and roles of faculty outside of school and possible faculty training on social media sites awareness and the next steps to be taken.

1. Faculty Council Spring 2024 meeting dates/times

   Spring 2024 All Faculty Meeting – 4/26 9-11 a.m. CST

Meeting was adjourned at 11:00 am

**Attachment A – Student Committee Charges**

1. **RA Compensation Study Committee** (Jongpil Cheon, Fethi Inan, Devender Banda)

Note: charge approved 11.7.22.

*The charge of the Research Assistant Compensation Sub-Committee is to work with the Associate Deans to identify the total compensation (e.g., stipend, tuition, fees, benefits) of Research Assistants based upon the type of funding (College and sponsored research) in the College when compared to all other Colleges at Tech. In addition, the Sub-Committee is charged with gathering data on whether the compensation is adequate to support RA cost of living in light of recent increases in CoL in basic needs – food, housing, transportation, etc.*

*This Sub-Committee will also review the roles and responsibilities of GPTIs in the College.*

1. **Teacher and Principal Preparation Program Study Committee** (Raymond Flores, Laura Brown, James Durham) Note: Charge to be reviewed by Study Committee for 2023-2024

*The charge of the Teacher and Principal Preparation Program Sub-Committee is to identify needed changes and initiatives related to teacher and/or principal candidates and become a voiced advocate.*

1. **Review of Promotion and Tenure Policy** (Valerie Paton, Jeong Hee Kim, P&T Committee representatives)

(Third-Year Review at the departmental level and new OP changes due to SB 18)

ePath - Engagement emphasis in P&T (see [OP 32.01: Promotion and Tenure Standards and Procedures | Operating Policies & Procedures | TTU](https://www.depts.ttu.edu/opmanual/OP32.01.php) ; section 4.c. )

1. **Review of Full-time Lecturer** Policy (OP 32.24 posted 10/6/22 changes) (James Durham, Raymond Flores)
2. **TED Site Coordinator Summer Pay** (James Durham and Jody Dennis)