**Faculty Council Meeting**

**October 19, 2023**

**9-10:00 am CDT**

**Zoom**

**Faculty Council Purpose Statement**

“The Faculty Council is a vehicle for faculty governance, the empowerment of faculty to recommend policy directly related to the conduct and quality of faculty life in the College of Education.”

Source: [Faculty Handbook | Faculty and Staff Resources | Our People | College of Education | TTU](https://www.depts.ttu.edu/education/our-people/faculty-and-staff-resources/handbook/) , Faculty Council, page 3. (Note: old Faculty Handbook link)

Meeting began at 9:01 and was held by Zoom.

Faculty Council Representatives Present: Laura Brown, Valerie Paton, James Durham, Devender Banda, Patricia Hawley, Jongpil Cheon, Irene Arellano, Fethi Inan, Jody Dennis, Hugh Garcia (ex officio)

Other faculty members present: Effie Laman,

**Meeting Minutes**

1. Approval of the 10/5/23 Faculty Council Minutes

* Motion to approve minutes made by Devender Banda
* 2nd by Irene Arellano
* Vote was unanimous to approve 10/5/23 minutes

1. The committee accepted the nomination from Dr. Jeong Hee Kim (Chair, C&I) to replace Rebecca Hite (Associate Chair, C&I) with Faith Maina (Tenured Professor, C&I) on the Promotion and Tenure Committee. Note: Hite and Maina were nominated and on the May 2023 ballot for the Promotion and Tenure; Hite was elected but now serves as Associate Chair so she is excluded per P&T Committee policy from serving.
2. Standing Committees Reports

Agenda and Meeting Scheduling (Laura Brown, Irene Arellano)  
Nomination/Election Committee (Valerie Paton, Pat Hawley, Irene Arellano, James Durham for undergraduate students)

* James Durham proposed that a College Wide Faculty Meeting be scheduled for November 16, 2023 from 9:00 – 10:00.
* A Motion was made by Laura Brown
* 2nd by Devender Banda

1. Study Committees

(See charges in Attachment A for Approved Charges)

1. RA Compensation Study Committee (Jongpil Cheon, Fethi Inan, Devender Banda)

Proposed Meeting with Becky Perez – November 2, 2023 FC Meeting

1. Teacher and Principal Preparation Program Study Committee (Raymond Flores, Laura Brown, James Durham)

* A meeting is scheduled for November 8, 2023 and the Committee will give an update.

1. Review of Promotion and Tenure Policy (Third-Year Review at the departmental level and new OP changes due to SB 18)

ePath - Engagement emphasis in P&T (see [OP 32.01: Promotion and Tenure Standards and Procedures | Operating Policies & Procedures | TTU](https://www.depts.ttu.edu/opmanual/OP32.01.php) ; section 4.c. )

Needs representation from:

Faculty Council: Valerie Paton

Department Chairs: Jeong Hee started working on revisions in 2022-23

P&T Committee: Paton to request representatives

1. Review of Full-time Lecturer Policy (OP 32.24 posted 10/6/22 changes)

Note: Policy should include processes for all Full-time Continuing Appointment Eligible Faculty

Needs representation from:

Faculty Council: James Durham and Raymond Flores

Department Chairs: Fanni Coward or designee

Appropriate Committees:

* James Durham reported that some review has been done and that dossiers are reviewed in the 5th year in the Spring and that our policy and the OP match.

1. TED Site Coordinator Summer Pay (James Durham, Jody Dennis )

* Jody Dennis reported that there is not and update to report at this time.

1. Accessibility issues for instructional materials (not included on motion in 10/5 meeting) (Laura, Jongpil, and Devender volunteered for this study group)

Should the study group be added or should the volunteers focus on this topic for a Brown Bag or Townhall?

* It was discussed that we should have a Brown Bag first to see that faculty are aware that students with disabilities needs are met and steps to make textbooks and Blackboard more accssiblity and then set up a committee. A Town Hall can then be scheduled and include a representative from Student Disability to discuss the accessibility and needs of students
* A Motion was made by Devender Banda
* 2nd by Irene Arellano

1. Potential Faculty Council initiatives to support (topic-focused townhalls, virtual brown bags, etc.) for 2023-2024

Faculty Mental Health & ARPA-funded roles (completed)

Institutional or College Policy on Trigger Warnings in Syllabi (In Progress and see

TTU Office of the Provost Faculty Success document “Addressing Faculty

Concerns About Student Behavior”)

College support for addressing accessibility issues in instructional

materials and facilities

Requests for Peer Review formats for all faculty roles

1. Faculty Council 2023-2024 meeting dates/times

   First and Third Thursday of each month     9:00 – 10:00 a.m. CST

Fall term dates - 9/7, 9/21, 10/5, 10/19, 11/2, 11/16, 12/7

Fall 2023- Spring 2024 meetings with Graduate and Undergraduate Faculty

**Attachment A – Student Committee Charges**

1. **RA Compensation Study Committee** (Jongpil Cheon, Fethi Inan, Devender Banda)

Note: charge approved 11.7.22.

*The charge of the Research Assistant Compensation Sub-Committee is to work with the Associate Deans to identify the total compensation (e.g., stipend, tuition, fees, benefits) of Research Assistants based upon the type of funding (College and sponsored research) in the College when compared to all other Colleges at Tech. In addition, the Sub-Committee is charged with gathering data on whether the compensation is adequate to support RA cost of living in light of recent increases in CoL in basic needs – food, housing, transportation, etc.*

*This Sub-Committee will also review the roles and responsibilities of GPTIs in the College.*

1. **Teacher and Principal Preparation Program Study Committee** (Raymond Flores, Laura Brown, James Durham) Note: Charge to be reviewed by Study Committee for 2023-2024

*The charge of the Teacher and Principal Preparation Program Sub-Committee is to identify needed changes and initiatives related to teacher and/or principal candidates and become a voiced advocate.*

1. **Review of Promotion and Tenure Policy** (Valerie Paton, Jeong Hee Kim, P&T Committee representatives)

(Third-Year Review at the departmental level and new OP changes due to SB 18)

ePath - Engagement emphasis in P&T (see [OP 32.01: Promotion and Tenure Standards and Procedures | Operating Policies & Procedures | TTU](https://www.depts.ttu.edu/opmanual/OP32.01.php) ; section 4.c. )

1. **Review of Full-time Lecturer** Policy (OP 32.24 posted 10/6/22 changes) (James Durham, Raymond Flores)
2. **TED Site Coordinator Summer Pay** (James Durham and Jody Dennis)