



EDUCATION

TEXAS TECH

TTU COLLEGE OF EDUCATION GRADUATE STUDENT APPLICATION TRAVEL ASSISTANCE FORM FOR THE SUPPORT OF SCHOLARLY ACTIVITIES

(Application must be submitted to the College of Education 45 days prior to travel)

NAME: _____ R#: _____

ADDRESS: _____
STREET CITY STATE ZIP

TELEPHONE: _____ TTU E-MAIL ADDRESS: _____

MAJOR: _____ DEGREE: _____ MAJOR PROFESSOR: _____

IF YOU ARE A DOCTORAL STUDENT, HAVE YOU BEEN ADMITTED TO CANDIDACY (i.e. finished all coursework and passed qualifying exams)? YES NO

If "yes", which semester did you take your exams? _____

DOLLAR AMOUNT REQUESTED: _____ Conference is: Regional National International

ITEMIZE EXPENSES: Airfare: _____ Hotel: _____ Registration: _____ Other: _____

Supporting Documentation

- A. Copy of official letter of presentation/ poster acceptance attached
- B. Letter of support from College of Education major professor or other professor in a supervisory role

Note: The Graduate School travel application and guidelines can be found at, <https://www.depts.ttu.edu/gradschool/financial/travel.php>

NAME OF CONFERENCE: _____

DATE OF CONFERENCE: _____ LOCATION: _____
CITY STATE

AUTHOR(S)/ TITLE OF PRESENTATION: _____

STUDENT'S ROLE IN PRESENTATION AS STATED ON TRAVEL APPLICATION GUIDELINES FORM: _____

HOW WILL THIS SUPPORT BENEFIT THE COLLEGE OF EDUCATION? : _____

FOR OFFICE USE ONLY

DATE RECEIVED IN COLLEGE OF EDUCATION GRADUATE EDUCATION OFFICE: _____

SUPPORTING DOCUMENTATION PROVIDED:

_____ COPY OF OFFICIAL LETTER OF PRESENTATION/ PAPER ACCEPTANCE

_____ LETTER OF SUPPORT FROM COLLEGE OF EDUCATION MAJOR PROFESSOR OR OTHER PROFESSOR IN A SUPERVISORY ROLE

RECOMMENDATION:

_____ FUND (\$ _____)

_____ FUND, BUT AT REDUCED AMOUNT (\$ _____)

_____ DO NOT FUND – REASON: _____