



NAME: _____ R#: _____

ADDRESS: _____
STREET CITY STATE ZIP

TELEPHONE: _____ TTU E-MAIL ADDRESS: _____

MAJOR: _____ DEGREE: _____ MAJOR PROFESSOR: _____

IF YOU ARE A DOCTORAL STUDENT, HAVE YOU BEEN ADMITTED TO CANDIDACY (i.e. finished all coursework and passed qualifying exams)? YES NO

If "yes", which semester did you take your exams? _____

DOLLAR AMOUNT REQUESTED: _____ Conference is: Regional National International

ITEMIZE EXPENSES: Airfare: _____ Hotel: _____ Registration: _____ Other: _____

Supporting Documentation

- A. Copy of official letter of presentation/ poster acceptance attached
- B. Letter of support from College of Education major professor or other professor in a supervisory role

Note: The Graduate School travel application and guidelines can be found at, <https://www.depts.ttu.edu/gradschool/financial/travel.php>

NAME OF CONFERENCE: _____

DATE OF CONFERENCE: _____ LOCATION: _____
CITY STATE

AUTHOR(S)/ TITLE OF PRESENTATION: _____

STUDENT'S ROLE IN PRESENTATION AS STATED ON TRAVEL APPLICATION GUIDELINES FORM: _____

HOW WILL THIS SUPPORT BENEFIT THE COLLEGE OF EDUCATION? : _____

FOR OFFICE USE ONLY

DATE RECEIVED IN COLLEGE OF EDUCATION GRADUATE EDUCATION OFFICE: _____

SUPPORTING DOCUMENTATION PROVIDED:

- _____ COPY OF OFFICIAL LETTER OF PRESENTATION/ PAPER ACCEPTANCE
- _____ LETTER OF SUPPORT FROM COLLEGE OF EDUCATION MAJOR PROFESSOR OR OTHER PROFESSOR IN A SUPERVISORY ROLE

RECOMMENDATION:

- _____ FUND (\$ _____)
- _____ FUND, BUT AT REDUCED AMOUNT (\$ _____)
- _____ DO NOT FUND – REASON: _____