



TEXAS TECH UNIVERSITY

EQUIPMENT DECONTAMINATION FORM

Equipment from laboratories where hazardous materials, recombinant DNA and/or potentially infectious materials are stored and/or manipulated must be decontaminated before repair, maintenance or removal from the laboratory. It is the responsibility of the PI to ensure that all equipment is properly and adequately decontaminated before it is removed from the laboratory for surplus or repair. Leave the completed form with the equipment after decontamination for EHS approval. Call EHS at 742-3876 to schedule inspection and clearance of your equipment.

EQUIPMENT LOCATION AND DESCRIPTION

Department: Building: Room:
Equipment Description: Make & Model:
Serial Number: TTU Inventory Number:

EQUIPMENT DESTINATION AND USAGE

This equipment is to be:
Repaired or Maintenanaced Relocated Discarded Sent to Surplus
Other - Please specify:

If the equipment is being discarded, please indicate the manner in which it will be disposed of below.

This equipment:
Has never been used with hazardous materials and was last cleaned:
Note: The equipment is still required to be cleaned with warm soapy water.

Has been used with the following type(s) of material:
Please list details regarding nature of hazard when applicable.
Chemical(s):
Biological Agent(s):
Radioactive Material(s):

EQUIPMENT DECONTAMINATION PROCESS

This equipment was decontaminated by a third party.
Please provide proof of decontamination provided by company and PO used in payment.
This equipment was decontaminated by laboratory personnel. Please describe the process below.

Name and Title of Personnel

Signature

Date

EHS Review and Approval

To be filled out by EH&S

Comments:
Reviewer: Title:
Signature Date