**SOP TITLE:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EVENT (Describe the procedure or accident):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **HAZARDS (Anything that can cause harm/damage):** | **DAMAGE or INJURY sustained:** |
| 1.  | 1.  |
| 2. | 2. |
| 3. | 3. |
| 4. | 4. |
| 5. | 5. |
| 6. | 6.  |

**RISK (How likely and/or how severe is the damage(s) or injury(ies); rating should reflect all hazards identified above):**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Likelihood** | 1 – Frequent |  |   | **Severity** | A – Catastrophic(Loss of life or loss of equipment) |  |
| 2 – Likely |  | B – Critical(Serious injury/death; major equipment damage) |  |
| 3 – Occasional |  | C – Moderate(Serious incident; injury to persons and/or equipment damage) |  |
| 4 – Seldom |  | D – Minor(Nuisance, inconvenience, operating limitations, use of emergency equipment) |  |
| 5 – Improbable |  | E – Negligible(Little consequence) |  |

**MITIGATIONS (How can you prevent the damage or injury from happening):**

1.
2.
3.
4.
5. \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_