

**Distributed Learning Council/eLearning Council Meeting
9/12/2014**

Attendees: Jeff Barrington, Michael Carter, Kelli Cargile Cook, Caleb Cox, Gary Elbow, Kari Dickson, Tom Dolan, Richard Driver, Kristi Gilmore, Karissa Greathouse, Melanie Hart, Patrick Hughes, David Johnson, Robin Lock, Scott Longing, Justin Louder (Chair) , Pat McConnell, Melissa Morrow, Catherine Parsonault, Jean Scott, Nancy Slagle, Lewis Snell, Suzanne Tapp, Vicki West.

- I. Meeting was called to order at 1:33 pm by Dr. Justin Louder.
- II. **Introductions:** All attendees briefly introduced themselves to the committee.
- III. **Approval of minutes from previous meeting:** Minutes from the previous DLC meeting, held on 4/25/14 were approved by the committee.
- IV. **Approval of the Proposed Online Bachelors of Human Sciences (BHS):** Dr. Lynn Huffman spoke about the proposed Online Bachelors of Human Sciences (BHS) degree. Dr. Jean Scott motioned to approve the degree and Dr. Patrick Hughes seconded, the proposal was approved.
- V. **Approval of the Proposed Online Bachelors of Applied Arts & Sciences (BAAS):** Dr. Patrick Hughes spoke about the proposed Online Bachelors of Applied Arts & Sciences (BAAS). Dr. Jean Scott moved to approve and Ms. Suzanne Tapp seconded, the motion was approved.
- VI. **Discussion of the Proposed Online Minor in Technical Communication:** Dr. Kelli Cargile Cook spoke about the proposed minor in technical communication. After brief discussion the committee agreed to send the proposed minor to Academic Council for approval.
- VII. **DLC Name and Voting Changes:** Dr. Louder discussed various changes related to the committee including the committee's name from Distributed Learning Council to eLearning Council, the eLearning department's name change to TTU Worldwide eLearning, and an updated DLC approval process to include degree programs, certificate programs, minors, and concentrations. Additional updates were made to the committee's membership including additional voting members from Undergraduate Education and Student Affairs, the TLPDC, IT, and the regional sites.
- VIII. **Intellectual Property OP Review:** Dr. Louder updated the committee on the progress of the team tasked with reviewing TTUs intellectual property OP, which was halted due to the fact that the Board of Regents is updating the Regents Rules for Intellectual Property. Dr. Louder then requested volunteers from the committee to serve on the review team that would provide recommendations for updating the addendum related to online course work. Dr. Patrick Hughes, Ms. Suzanne Tapp, and Dr. Robin Lock volunteered to serve on the review team.
- IX. **Grant Review Committees: (1) Course Development, (2) Program Development:** Dr. Louder spoke about newly developed grants for course development and program development and asked the committee for volunteers to serve on review committees for the grants. Dr. Louder will ask for volunteers in future meetings once more proposals are received.

- X. DLC Sub-Committees: (1) Academic Program Review, (2) Course Review, (3) Faculty Evaluations:** The group discussed the need for subcommittees, but it was decided this needs to wait for a later date.
- XI. New Blackboard Features (Collaborate & Mobile):** Dr. Louder spoke on the addition of new products to the Blackboard suite, including Blackboard Mobile and Blackboard Collaborate and asked the committee to help spread the word on campus about these new products. Blackboard Collaborate will allow for rich synchronous-based interactions between faculty and students and is currently only licensed for truly distance students and programs due to cost constraints.
- XII. eLearning Updates:** Dr. Louder introduced some of the new eLearning staff and informed the committee eLearning would be relocating to a new space later in the semester.
- XIII. Adjourn**