

Minutes - eLearning Council Meeting
December 12th, 2014 | 1:30-2:30 PM
Administration 244

Attendees: Tom Arsufi, Jeff Barrington, Caleb Cox, Tom Dolan, Richard Driver, Cliff Fedler, Kristi Gilmore, Karissa Greathouse, Melanie Hart, Glenn Hill, Jennifer Hughes, Robin Lock, Scott Longing, Justin Louder, Pat McConnell, Catherine Parsoneault, Rial Rolfe, Jean Scott, Nancy Slagle, Robert Stubblefield, Vickie Sutton, Suzanne Tapp.

- I. **Call to Order:** Meeting was called to order at 1:32 p.m. by Dr. Justin Louder.
- II. **Approval of Minutes from Previous Meeting:** Mr. Glenn Hill motioned to approve minutes and Jean Scott seconded. Minutes from the previous eLearning Council meeting held on 11/7/14 are approved by the committee.
- III. **Program Approval**
 - a. **Approval of Proposed Online Minor in Public Health:** Dr. Angela Lumpkin spoke on the proposed Online Minor in Public Health. Dr. Cliff Fedler motioned to approve the proposed online minor. Dr. Vickie Sutton and Ms. Suzanne Tapp seconded the motion. The proposal will be voted on in the next Academic Council meeting.
 - b. **Approval of Proposed Online Masters Degree in Higher Education:** Dr. Colette Taylor and Dr. Stephanie Jones spoke on the proposed online Masters in Higher Education. Mr. Glen Hill motioned to approve the proposed Online Masters. Dr. Kristi Gilmore seconded the motion. The proposal will be voted on next in the Graduate Council.
- IV. **Discussion Items**
 - a. **SACSCOC:** Ms. Jennifer Hughes gave the committee an update of off-site report results given by the SACSCOC off-site review committee. The committee found 29 follow-up items in which TTU was non-compliant. Core requirement 2.5 - *Institutional Effectiveness at the Institutional Level* is one currently being worked on now to redress the compliant finding. Hughes informs the committee on institutional effectiveness.
 - b. **Grant Update:** Dr. Louder spoke on the eLearning Course and Program Grants stating the committee, chaired by Mr. Tom Dolan is reviewing proposals received from almost every college across campus at both the course and program level. The committee hopes to inform grant recipients before the beginning of the year.
- V. **eLearning Updates:** Dr. Louder spoke on eLearning updates. Classes done in collaboration with the Teaching Learning and Professional Development Center (TLPDC) will continue through the spring semester. In the fall of 2014, a request for proposals was submitted for online proctoring and student identification. The committee reviewing proposals will meet in early January to narrow down finalists in hopes of having a product integrated on campus by the fall of 2015 for TTU and TTUISD Faculty. Dr. Louder stated that the TLPDC is piloting a captioning lab with the help of student assistants and that the lab will be transferred to TTU Worldwide eLearning over the winter break. The objective is to figure out the best method of captioning videos, whether internally or externally for ADA and other compliance issues.

- VI. Regional Site Updates:** Mr. Robert Stubblefield provided an update on TTU's regional site at Junction stating they'll have their 2nd annual Trail of Lights on December 8th at Junction and invited the Council to attend. Ms. Kelly Fox provided an update on TTU's regional site at Fredericksburg and Highland Lakes stating they've recently completed staffing for the spring schedule and are working to increase faculty diversity. Their team is working on implementation and development of the Osher Lifelong Learning Institute (OLLI) in Fredericksburg and Marble Falls and they've invited the committee to a kick-off event for the program. Fox stated that Central Texas College (CTC) will now be a pathway partner for both Highland Lakes and Fredericksburg and Austin Community College will be leaving campus.
- VII. Open Discussion:** Dr. Louder announced that Dr. Richard Driver, who has been working with Academic Support and Facilities Resources (ASFR) and eLearning will be moving to a teaching role in History. Ms. Tapp stated the Provost purchased NBC Learn as a resource for campus which videos can be used for online and face-to-face instruction. Dr. Louder spoke on the Lynda.com integration into Blackboard and stated trainings will be scheduled in the spring.
- VIII. Adjourn:** Meeting adjourned at 2:15 p.m.