

Minutes - eLearning Council Meeting
Friday, April 10th, 2015 | 1:30-3:00 PM
TLPDC Room 153

Attendees: Jeff Barrington, Stefanie Borst, Todd Brashears, Caleb Cox, Robert Cox, Stephen Ekwaro-Osire, Cliff Fedler, Dale Ganus, Kristi Gilmore, Melanie Hart, Jennifer Hughes, Robin Lock, Scott Longing, Justin Louder (Chair), Pat McConnel, Catherine Parsonault, Vanthanh Phan, Larry Phillippe, Kelly Podzemny, Jacob Price, Rial Rolfe, Erica Romero, Jean Scott, Trent Seltzer, Nancy Slagle, Lewis Snell, Robert Stubblefield, Suzanne Tapp.

- I. **Call to Order:** Meeting was called to order at 1:30 p.m. by Dr. Justin Louder.
- II. **Approval of Minutes from Previous Meeting:** Dr. Cliff Fedler makes a motion to approve and Dr. Robin Lock seconds. Minutes from the previous eLearning Council meeting held on 3/13/15 are approved by the committee.
- III. **Program Approval**
 - a. **Approval of Proposed Online Certificate in Global Food Security:** Dr. Todd Brashears informs the council on the proposed online certificate in Global Food Security. Dr. Jean Scott makes a motion to approve and Ms. Suzanne Tapp seconds. The council approves the certificate which will now be sent to the Graduate Council.
 - b. **Approval of Proposed Online Concentration in Public Relations and Strategic Communication (Waco):** Dr. Trent Seltzer speaks to the council about the proposed online concentration in Public Relations and Strategic Communication at TTU's regional site at Waco, TX. The concentration will be available everywhere including all regional sites and the Lubbock campus. Dr. Kirsti Gilmore makes a motion to approve and Dr. Scott seconds the motion. The concentration is approved by the council and will be sent to Academic Council for further approval.
 - c. **Approval of Proposed Online Ph.D. in Special Education:** Dr. Robin Lock spoke to the council about the proposed online Ph.D. in Special Education. This proposal will add the online modality to the current face-to-face program and will utilize Blackboard Collaborate and Mediasite. Dr. Fedler makes a motion to approve and Ms. Suzanne Tapp seconds. The program will go to the Graduate Council for further review and will be reviewed by the Texas Higher Education Coordinating Board.
 - d. **Approval of Proposed Online Masters in INDS:** Dr. Cliff Fedler speaks to the council about the proposed online Masters of Science in Interdisciplinary Studies. Dr. Jean Scott makes a motion to approve and Dr. Robin Lock seconds. It will now go to the Graduate Council for further review.
- IV. **Accessibility and Online Courses Presentation:** Dr. Larry Phillippe from Student Disability Services gives a presentation on accessibility and online courses. He provides a legal background on current policies related to ADA compliance and states that the university currently has a process in place for compliance but a more formal process is in the works.
- V. **Discussion Items**

- a. **Technology Showcase: Banner Attendance Tracker:** Mr. Dale Ganus speaks to the council on the Banner Attendance Tracker which is a tool that can be used to track student attendance. The tool has many updates in the works and is still being developed for the campus.
 - b. **Blackboard Archival Policy:** The TLPDC, IT Division, and eLearning have developed an archival policy for Blackboard content which has already been approved by Academic Council. The policy complies with the state of Texas records retention policy and mirrors the face-to-face archival policy.
- VI. **Regional Site Updates:** Dr. Kelly Fox updates the council on TTU's regional site at Fredericksburg and Highland Lakes. She speaks on the possibility of developing a Bachelor's in Sociology with a concentration in Criminology at the site and at the Waco, TX site.
- VII. **Open Discussion:** Dr. Louder announces the location of the next eLearning Council meeting, which will be held in TLPDC Room 153 on May 8th.
- VIII. **Adjourn:** Meeting adjourned at 2:50 p.m.