

Minutes - eLearning Council Meeting
Friday, May 8, 2015 | 1:30-3:00 PM
TLPDC Room 153

Attendees: Jeff Barrington, Stefanie Borst, Todd Brashears, Caleb Cox, Robert Cox, Stephen Ekwaro-Osire, Cliff Fedler, Dale Ganus, Kristi Gilmore, Melanie Hart, Jennifer Hughes, Robin Lock, Scott Longing, Justin Louder, Pat McConnel, Catherine Parsonault, Vanthanh Phan, Larry Phillippe, Kelly Podzemny, Jacob Price, Rial Rolfe, Erica Romero, Jean Scott, Trent Seltzer, Nancy Slagle, Lewis Snell, Robert Stubblefield, Suzanne Tapp.

- I. **Call to Order:** Meeting was called to order at 1:31 p.m. by Dr. Justin Louder.
- II. **Approval of Minutes from Previous Meeting:** Dr. Cliff Fedler makes a motion to approve and Dr. Robin Lock seconds. Minutes from the previous eLearning Council meeting held on 4/10/15 are approved by the committee.
- III. **Program Approval**
 - a. **Approval of Propose Online M.S. in Agricultural Communications:** Dr. David Doefert informs the council on the proposed online M.S. in Agricultural Communications. Ms. Suzanne Tapp makes a motion to approve and Dr. Cliff Fedler seconds. The council approves the certificate which will now be sent to the Graduate Council.
 - b. **Approval of Proposed Online M.S. in Nutrition and Dietetics:** Dr. Nikhil Dhurandhar and Ms. Shelley Fillipp informs the council on the proposed online M.S. in Nutrition and Dietetics. Dr. Krisiti Gilmore makes a motion to approve and Ms. Suzanne Tapp seconds the motion. The proposal is approved by the council and will be sent to Academic Council for further approval.
 - c. **Approval of Proposed Online M.S. in Architecture and Online Certificate:** Ms. Maria Perbellini informs the council on the proposed online M.S. in Architecture and Online Certificate in Urban and Community Design. Dr. Cliff Fedler makes a motion to approve and Dr. Robin Lock seconds. The program will go to the Graduate Council for further review.
 - d. **Approval of Proposed Online Ph.D. in Family and Consumer Sciences:** Dr. Karen Alexander speaks to the council about the proposed online Ph.D. in Family and Consumer Sciences. Dr. Kristi Gilmore makes a motion to approve and Dr. Robin Lock seconds. It will now go to the Graduate Council for further review.
- IV. **Discussion Items**
 - a. **THECB Letter:** Dr. Louder informs the council on the letter to be sent to the Texas Higher Education Coordinating Board. When programs have more than 50% of program course work online a proposal must be submitted to the THECB to request permission to consider it a hybrid course. This applies to all doctoral and specialty programs as well.
 - b. **From Anywhere Newsletter:** Information from the Instructional Design team, Blackboard Support team, each of the regional sites, and various staff from TTU Worldwide eLearning will be included in a monthly From Anywhere newsletter that will be distributed to all TTU faculty and staff. Additional courses and programs that

eLearning offers may be included in the newsletter. Individual programs may be contacted for information to include as a spotlight in the newsletter.

- c. **Summer Meetings:** The eLearning Council will conduct regular meetings again beginning in August. Depending on need the next meeting in June will possibly be conducted virtually. To coincide with the Graduate Council there will be no meeting in July. Dr. Louder states that yearly appointments for the council are ending upon the close of the academic year and lists the departments up for renewal.

- V. **Technology Showcase: Mediasite:** Mr. Ian Wilkinson speaks to the council about Mediasite as an educational tool. He goes over the usability of Mediasite and speaks on some of its features in the classroom. He states that a captioning proposal is soon to be presented to Provost. To get assistance with captioning your course videos, email the Instructional Design team at eLearning.id@ttu.edu. Adobe Presenter and Youtube can be used as captioning tools, although they are not entirely accurate. The capturing studio at the TLPDC can be reserved by contacting Ching Lee at ching.lee@ttu.edu.

- VI. **Regional Site Updates:** Dr. Kelly Fox updates the council on TTU's regional site at Fredericksburg and Highland Lakes. She speaks on the Hill Country graduation reception in which there were 32 graduates. Fox states that the final Osher Lifelong Learning Institute (OLLI) class was held yesterday. The program had 500 students over 50 years old attend classes either face-to-face or virtually. She also states the TTU art program will be moving from the Junction site to Fredericksburg.

- VII. **Open Discussion:** Mr. Jeff Barrington introduces John Thomas as the new Assistant Managing Director for IT. Dr. Melanie Hart then updates the council on the Director search for the regional sites in Fredericksburg and Highland Lakes.

- VIII. **Adjourn:** Meeting adjourned at 2:35 p.m.