

## Minutes - eLearning Council Meeting

Thursday, January 19, 2017 | 1:30-3:00 PM

Office of the Provost Conference Room, Admin 244

**Attendees:** Justin Louder, Melanie Hart, Heather Greenhalgh-Spencer, Kristi Gilmore, Pat McConnel, Andrea McCourt, Roger Landes, Stephanie Borst, Erica Romero, John R. Thomas, Ron Nail, Jennifer Hughes, Kari Dickson, MaryAlice Torres-MacDonald, Lewis Snell, Kelly Fox, Jameshia Granberry, Clay Taylor, Vicki Sutton, Robert Cox

- I. **Call to Order:** Meeting was called to order at 1:38 p.m. by Dr. Justin Louder.
- II. **Approval of Minutes from Previous Meeting:** Dr. Kristi Gilmore made a motion to approve and Dr. Heather Greenhalgh-Spencer seconded. Minutes from the previous eLearning Council meeting, held on 11/17/16 are approved by the committee.
- III. **Program Approval**
  - a. **Masters of Science in Data Science (Online):** Dr. Eric Walden spoke to the council about the proposed Master of Science in Data Science (Online). Dr. Greenhalgh-Spencer made a motion to approve and Dr. Andrea McCourt seconded. The proposal will be voted on in the next Graduate Council meeting.
  - b. **Masters of Arts in Dance (Online):** Ms. Kyla Wilson spoke on the proposed Masters of Arts in Dance (Online). Dr. Jennifer Hughes made a motion to approve and Dr. McCourt seconded. The proposal will be voted on in the next Graduate Council meeting.
  - c. **Masters in Music Education (Online):** Dr. Janice Killian spoke to the council about the proposed Masters in Music Education (Online). Dr. Greenhalgh-Spencer made a motion to approve and Dr. Gilmore seconded. The proposal will be voted on in the next Graduate Council meeting.
- IV. **Discussion Items**
  - a. **Proctor Pilot Update:** Mr. Ron Nail discussed the update on the proctoring pilots. Two pilots were conducted followed by a survey. 350 students and faculty participated in both pilots and 62 of them participated in the survey.
  - b. **24/7 Student Support Services Update:** Dr. Justin Louder discussed the 24/7 Student Support Services update. A soft launch was conducted on 12/22/16. Fully online and regional site students received an email during the past week announcing the 24/7 Student Service Support. Deans and Associate Chairs were also notified. Dr. Louder is working with the Registrar's Office to mail out postcards with the 24/7 Student Support Services information to the fully online and regional site students. In the upcoming week 24/7 recruitment and admissions support will be added to the service.
  - c. **Portfolio Pilot:** Dr. Hughes discussed the Portfolio Pilot. The Office of Planning and Assessment worked to pilot the Blackboard portfolio product to create a no-cost option to become campus wide. This product is functional and easy to use for faculty and students. The portfolio will soon be ready to present to the Core Curriculum Committee.

- d. **eLearning Grant Awards:** Dr. Louder spoke on the eLearning Grants awarded. Seven Course Grant Awards and four Program Grant Awards were given for the 2017 Spring Semester.
- V. **Regional Site Updates:** Ms. Jameshia Granberry discussed the beginning of the semester at Collin and the enrollment of late registration students. The Collin Campus is expecting 51 students to attend the 2017 Spring Semester. Dr. Lewis Snell updated the council on TTU's regional site at Waco. A new faculty and student orientation was conducted and approximately 160 students have attended the Waco campus for the 2016-2017 school year. Dr. Kelly Fox spoke on the beginning of the academic school year at TTU's Regional site at Fredericksburg and Highland Lakes.
- VI. **Open Discussion:** No items discussed.
- VII. **Adjourn:** Meeting adjourned at 2:45 p.m.