



TEXAS TECH UNIVERSITY

Office of the Provost

Worldwide eLearning™

eLearning Council Meeting

Minutes

September 15, 2022

1:30 – 3:00 pm

via Zoom

Attendees: Clay Taylor, Otto Ratheal, Pat McConnel, Sabrina Davis, Sarah Schwintz, Susan Mengel, Teresa Diaz, Victoria Sutton, Mitzi Ziegner, Carlos Carpio, Kathy Austin, Sandra Huston, Liz Beaty, Dino Villegas, Haylee Doss, Jongpil Cheon, Sarai Brinker, Katherine Brooke, Leslie DeBusk, Elissa Zellinger, Jody Roginson, Leonor Salazar, Heather Greenhalgh-Spencer, Mahyar Hadighi, Alex Garcia, Michael McCarty, Katie Randolph, Eloy Guerra

- 1) **Call to order-** Meeting was called to order by Dr. Clay Taylor at 1:30 P.M.
- 2) **Approval of minutes from last meeting-** April Minutes- Dr. Kathy Austin made a motion to approve, and Carlos Carpio seconded. The minutes from the meeting held April 21, 2022 were approved.
August Minutes- Ms. Jody Roginson made a motion to approve, and Mahyar Hadighi seconded. The minutes from the previous eLearning Council meeting, held 8/18/22, were approved.
- 3) **Overview / Introductions / Welcome of New EC Members** – Dr. Taylor made introductions for the new council members and went over the eLearning Council websites. Dr. Sarah Schwintz clarified that she only represents University Studies and Dr. Austin noted that she is a voting member.
- 4) **New Distance Program Approvals**
 - a) Spanish for Specific Purposes in Ag – Ms. Leonor Salazar spoke on Spanish for Specific Purposes in Ag. Due to insufficient information, Ms. Roginson made a motion to table until more information is available and Dr. Jongpil Cheon seconded.
 - b) Spanish Undergraduate Minor- Ms. Katherine Brooke spoke on the Spanish Undergraduate Minor. Dr. Hadighi made a motion to approve, and Dr. Dino Villegas seconded. The minor was approved and will move to Academic Council.
 - c) Teaching and Training in Human Sciences - Update – Dr. Taylor provided an update on this program. It will come back to the council later this semester.
- 5) **Wind Energy Minor** – Name change to Renewable Energy- Dr. Taylor let the council know that the Wind Energy minor has been changed to Renewable Energy.
- 6) **IT Updates-** Dr. Austin provided the IT updates.
 - a) Review Bb Approval Flows for Higher Education (Privileged and Non-Privileged Accounts) – IT is working hard behind the scenes to automate the processes. The new, updated process will release this semester and Dr. Austin will update the council when that happens.
 - b) Proctoring RFP Update- Disabled room scanning. Biometric data- The state of Texas has a regulation regarding biometric data. The option for biometric data must be able to disable the collection of the data, if the data is collected, the information must be encrypted. Students must also consent to the collection of any biometric data as well.
 - c) Udemy has been chosen as Campus Computer-based Training Solution (Replaces SkillsSoft).
 - d) Salesforce Implementation Updates- The university is looking for a one stop shop

for prospective students to alumni. It will house academic services, advising, etc. to streamline services across the university. They are hoping to launch by mid-spring.

- 7) **Blackboard Updates-** Mr. Eloy Guerra gave the update on Blackboard that everything is stable.
- 8) **Open Discussion/Announcements-** Dr. Taylor informed the group that the October meeting will be on Monday, October 17th, rather than the typical Thursday.
- 9) **Adjourn-**Dr. Austin made a motion to adjourn, and Dr. Heather Greenhalgh-Spencer seconded. The meeting adjourned at 2:23 P.M.

[Zoom Link](#)

[Materials Link](#)