

## Minutes - eLearning Council Meeting

Thursday September 14, 2017 | 1:30-3:00 PM

Office of the Provost Conference Room, Admin 104

**Attendees:** Justin Louder, Melanie Hart, Pat McConnel, Kathy Austin, Heather Greenhalgh-Spencer, David Doerfert, Karissa Greathouse, Kari Dickson, Kristina Mitchell, Kristi Gilmore, Otto Ratheal, Tom Dolan, Ron Nail, Jennifer Hughes, Josh Fairbanks, Lisa Leach, Kari Dickson, Jackie Luft, Vickie Sutton, Erica Romero, Gary Elbow, Roger Landes, John R. Thomas, Andrea McCourt, Matthew Johnson, Larry Phillippe, Rebecca Larson for Lewis Snell, Kelly Fox, Jameshia Granberry

- I. **Call to Order:** Meeting was called to order at 1:31 p.m. by Dr. Justin Louder.
- II. **Approval of Minutes from Previous Meeting:** Dr. Heather Greenhalgh-Spencer made a motion to approve and Dr. Andrea McCourt seconded. Minutes from the previous eLearning Council meeting, held on 5/18/17 were approved by the committee.
- III. **Program Approval:**
  - a. **Secondary English Teacher Certification (Online/Distance):** Dr. Douglas Hamman spoke on the Secondary English Teacher Certification (Online/Distance) program proposal. Dr. Greenhalgh-Spencer made a motion to approve and Dr. Kathy Austin seconded. The proposal will be voted on in the next Academic Council Meeting.
  - b. **Secondary Math Teacher Certification (Online/Distance):** Dr. Hamman spoke on the Secondary Math Teacher Certification (Online/Distance). Dr. Greenhalgh-Spencer made a motion to approve and Dr. Austin seconded. The proposal will be voted on in the next Academic Council Meeting.
  - c. **Masters of Education in Curriculum & Instruction – STEM (Online):** Dr. Greenhalgh-Spencer spoke on the Masters of Education in Curriculum & Instruction – STEM (Online). Dr. David Doerfert made a motion to approve and Dr. Kristi Gilmore seconded. The proposal will be approved as amended.
  - d. **Masters in Market Research (Online):** Dr. Mayukh Dass spoke on the Masters in Market Research (Online). Dr. Austin made a motion to approve and Dr. Joshua Fairbanks seconded. The proposal will be voted on in the next Graduate Council Meeting.
- IV. **eLearning Changes:** Dr. Louder spoke to the council about the changes and updates being made for the eLearning department.
- V. **Accessibility Proposal:** Dr. Jackie Luft and Dr. Lisa Leach spoke on the Accessibility Proposal. A strategic plan was created to assist instructors in the development of online course accessibility compliance.
- VI. **Synchronous Policy Discussion:** The council discussed the Synchronous Policy. Dr. Louder proposed a working group to obtain best practices used. All of the sessions offered as part of the Double-T College will be live-streamed for distance/online students. We will also be recording and posting the sessions after they are offered so that anyone that cannot attend in person or watch the session live online can view the session at their leisure. Synchronous online tutoring is now being offered to the Graduate School.

**VII. IT Updates:**

- a. Banner & Blackboard Integration:** Dr. Austin updated the council on the progress of the Banner & Blackboard Integration. The update will support all entities within the Texas Tech University system.
- b. Banner & Blackboard Security Issues:** Dr. Austin informed the council on recently discovered Banner & Blackboard Security Issues.
- c. Elevate Project:** Dr. Austin provided the council with an update on the Elevate Product.
- d. Blackboard Community:** Dr. Austin updated the council on the Blackboard Community Engagement Tool. Blackboard Community will allow internal and external groups to collaborate in learning communities. Students with similar attributes will be able to engage with one another. This will support curricular and co-curricular activity.

**VIII. Proctoring Pilot Update:** Dr. Austin, Mr. Ron Nail and Dr. Louder discussed the Proctoring Pilot Update. The results of the pilot have been very successful.

**IX. Regional Site Updates:** Dr. Kelly Fox discussed updates for the Fredericksburg and Highland Lakes Campuses. Recruitment has begun with Central Texas College and Fredericksburg ISD in support of more Dual Credit courses. Dr. Fox will meet with Shelia Scott of Restaurant, Hotel and Institutional Management for courses to possibly be added. Advising is working on a course rotation with a Sociology Communication Literacy Component. Dr. Fox and her team are working on site coding correctly including students, classes, and synchronous lectures. Rebecca Larson discussed updates for the Waco and Cleburne Regional Sites. The Cleburne campus has 19 students currently enrolled. There were 15 graduates this past August and there are 22 more expected to graduate this upcoming Fall Semester. The Waco campus is also getting ready for the Political Science and Communication rollout.

**X. Open Discussion:** No items discussed

**XI. Adjourn:** Meeting adjourned at 2:54 p.m.