

# TTU Blackboard Quick Links

- All Texas Tech University instructors have access to virtual tools designed to substitute typical classroom tasks and activities.
- All tools listed below are hyperlinked to how-to guides and are available free of use to all TTU instructors and students.

Typical Classroom Tasks & Activities	Virtual Tool
<i>If you want to...</i>	<i>Select or Use...</i>
Create electronic presentations	<a href="#">PowerPoint</a>
Display PowerPoint in class	Upload PowerPoint file to Blackboard using “ <a href="#">File</a> ” tool.
Create a handout from scratch	Create in Blackboard using the “ <a href="#">Build Content</a> ” and “Item” tool.
Pass out handout to students	Upload document to Blackboard using the “ <a href="#">File</a> ” tool.
Give a lecture	<a href="#">Bb Collaborate</a> Ultra.
Grade	<a href="#">Blackboard Grade Center</a> .
Assignments	<a href="#">Blackboard Assignment tool</a> .
Give a quiz	<a href="#">Test</a> tool in Bb.
Give a test	<a href="#">Test</a> tool in Bb.
Proctor a test	<a href="#">Respondus LockDown Browser</a> OR <a href="#">Proctorio</a>
Require group work	<a href="#">Groups</a> tool in Bb.
Provide feedback	<a href="#">Grade Center</a> or the <a href="#">Send Email</a> tool or <a href="#">Audio/Video Feedback</a>
Make an announcement	<a href="#">Announcement</a> tool in Bb.
Share a class schedule	<a href="#">Calendar</a> tool in Bb.
Share a syllabus	Upload document to Blackboard using “ <a href="#">File</a> ” tool.
Share a website or many websites	<a href="#">Web Link</a> tool in Bb.
Have students present to one another	<a href="#">Discussion</a> tool in Bb OR <a href="#">Bb Collaborate</a> .
Communicate with students	<a href="#">Send Email</a> tool, <a href="#">Announcement</a> tool OR <a href="#">Collaborate Ultra</a>
Host Office Hours	<a href="#">Blackboard Collaborate Ultra</a>
Have in class discussions	<a href="#">Discussion</a> tool in Bb OR <a href="#">Blackboard Collaborate</a> .
Poll	<a href="#">Bb Collaborate Ultra</a>
Have a one-on-one session	<a href="#">Bb Collaborate Ultra</a>
Issue a journal assignment	<a href="#">Journal</a> tool in Bb.
Accessibility	<a href="#">ALLY/Online Accessibility</a>
Microsoft Teams User Guide	<a href="#">Microsoft Teams User Guide – Within Blackboard</a>
Playposit	<a href="#">PlayPosit Interactive Video</a>

Contact us for [Blackboard Support](#) or [Instructional Design Support](#) or [Accessibility Support](#)

For more information visit the [Texas Tech University eLearning Faculty and Staff Services Website](#).

The Quick Tool Crosswalk is a work in progress and does not contain an exhaustive list of all possible activities undertaken in a physical classroom. If you have a question about substituting a specific activity, please contact TTU Blackboard Support at [blackboard@ttu.edu](mailto:blackboard@ttu.edu).