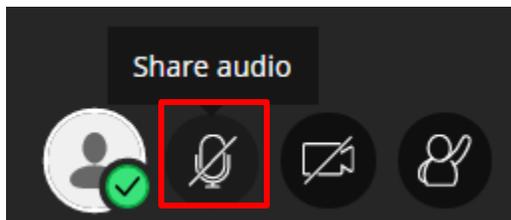

How to Set up Audio and Video in a Collaborate Ultra Session

In this handout you will learn how to:

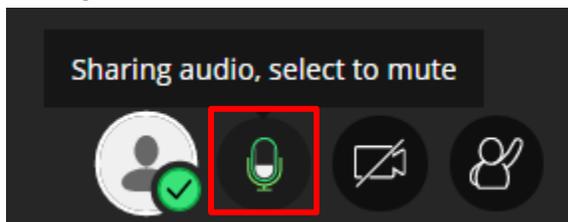
1. Set up your audio
2. Set up your video

How to Set Up Your Audio

In order to share your audio, click *Share Audio* icon.

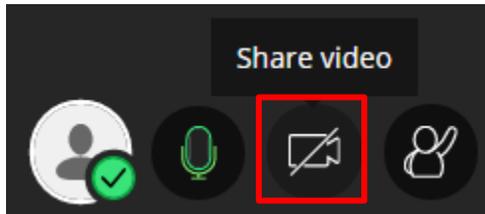


After your audio is shared, the icon will change. Also, you can click on the same icon to stop your audio sharing.

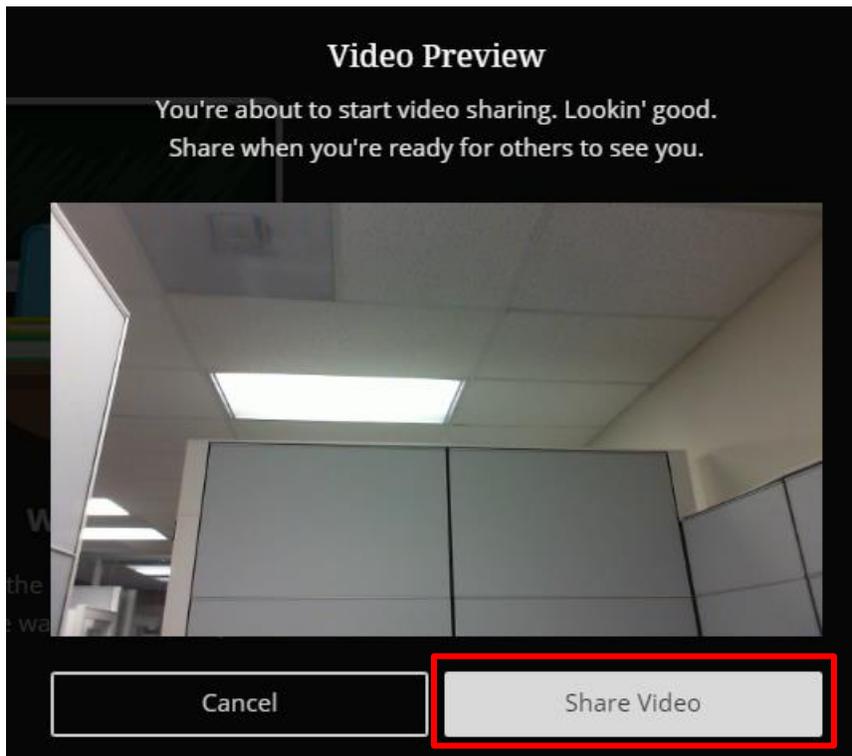


How to Set Up Your Video

In order to share your audio, click *Share Video* icon.



Then, you will see a video preview screen. Click *Share Video* button.



After your video is shared, the icon will change. Also, you can click on the same icon to stop your video sharing.

