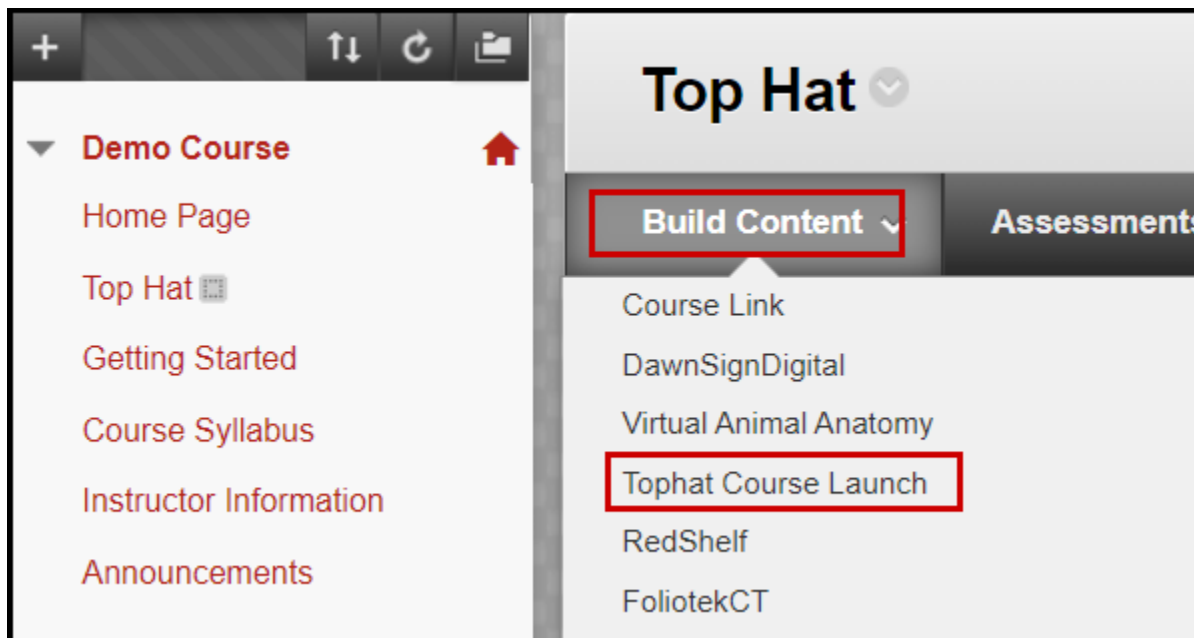# Top Hat Blackboard Sync

## Syncing the course to Top Hat

Your Blackboard course is linked to Top Hat through Blackboard. The **instructor and the students** need to access Top Hat through this link in Blackboard.

To add the link to Top Hat:

1. Go to the place in the course you want the students to access Top Hat.
2. Select **Build Content**.
3. Select **Top Hat Course Launch**



4. Name the link.
5. You can add a Description.
6. **Submit.**

## Syne the Blackboard course to Top Hat

The first time this is done in a course the course will need to be created in Top Hat

1. Select **Top Hat Course Launch** link that was just created.
2. Select **create a new course**

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Questions? Contact us at blackboard@ttu.edu or 806-742-5933.

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## Connect Your Courses

Choose a course to connect with **Demo Course**
or create a new course in Top Hat

Search Top Hat courses...

3. Go to Course Lobby
4. Create Course
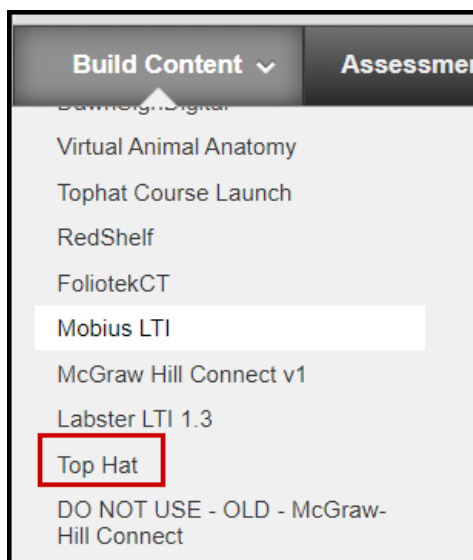
Sort by Creation Date (Newest First) ▼     Available Courses (3) ▼     Create Course

5. Complete all of the required information to create the course.
   - This information can be found in the Blackboard Course > Customization > Properties.
   - **It is important to input the course id exactly as it is in Blackboard.**
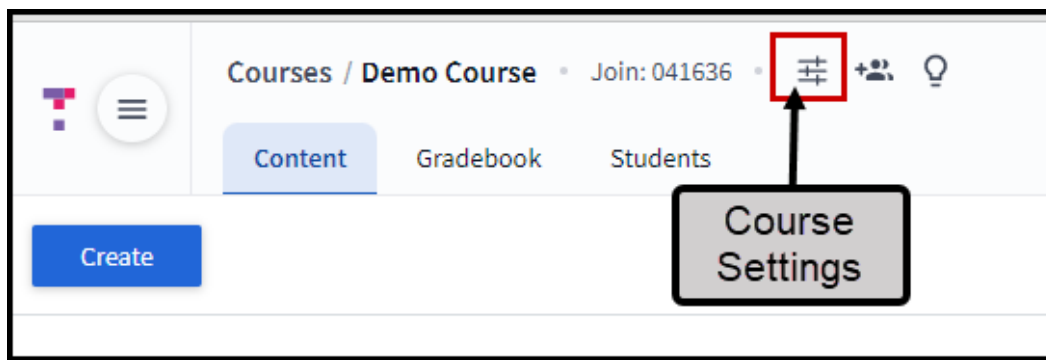
## Link Blackboard Assignments

1. Select **Build Content** from the course in Blackboard.
2. Select **Top Hat.**

Build Content ⌄     Assessme

Virtual Animal Anatomy
Tophat Course Launch
RedShelf
FoliotekCT
Mobius LTI
McGraw Hill Connect v1
Labster LTI 1.3
Top Hat
DO NOT USE - OLD - McGraw-Hill Connect

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3. Select the assignment from Top Hat that you want added to Blackboard.
4. Select **Continue**.
5. The link to the assignment will be added to the course and a column will be created in the Full Grade Center in Blackboard. The grades will be synced.

You can confirm that your course is synced to Blackboard by:

- Access Top Hat using the Top Hat Course Launch link in the course.
- Select **Course Setting**
- Select **LTI 1.3 LMS Sync**



- It should look like this.