How do I hide or unhide a Grade Center column from my students?
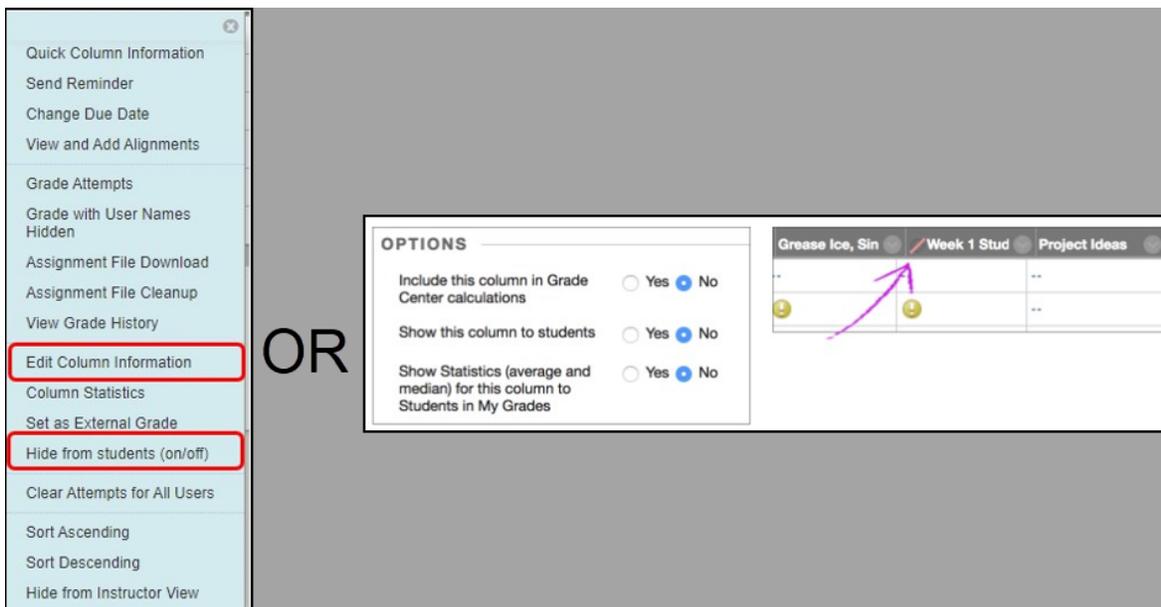
You can hide a column from student's My Grades pages while you assign grades and feedback. When you hide a column from your students, you still see it in the Grade Center.

You can tell if a column is hidden in the Grade Center by looking at the column heading to see if there is a dark circle with a red slash next to the title of the column. If so, the column is hidden from students, and they cannot see the assignment listed My Grades.

1. From the Grade Center, access a column's menu by selecting the drop-down and select **Hide from Students (On/Off)**. This option is a "toggle" button to where you can use it to hide the column from students or to show the column to students.

<p align="center">-OR-</p>

2. From the Grade Center, access the column's menu and select **Edit Column Information**.
3. On the *Edit Column page*, navigate to the Options section.
4. Select **No** for **Show this column to Students**.
5. Select **Submit**.

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Questions? Contact us at blackboard@ttu.edu or 806-742-5933.

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