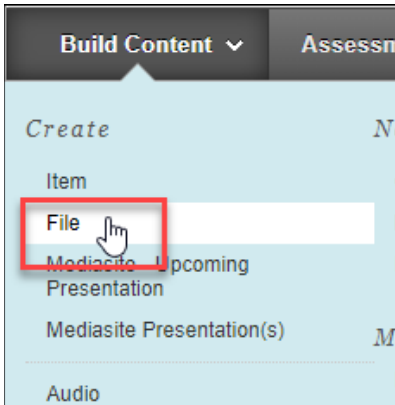


## How do I link files inside a Content Folder?

1. Open the Content Folder.
2. Click the Build Content pulldown menu and select **File**.



3. Enter the **Name** of the file (the name you want students to see).
4. Click the **Browse Local Files** button (to upload a file from your computer) or the **Browse Content Collection** button (to upload a file from the course), browse for and select the file you need, then click **Open**.
5. Modify the **File Options** and **Standard Options** if needed.
6. Click **Submit**.