Re-Open a Blackboard Test for Student

Q. One of my students had a computer problem while taking the test, and they were not able to finish the test. I would like to re-open the test to them, but the test is closed. How can I re-open the test for just one student?

1. From the Grade Center, you will need to “ignore” the current attempt for that student.

To ignore an individual test attempt: go to the Full Grade Center, hover your mouse over the cell for a specific student and specific assessment, click the action link (down-pointing arrow) that appears, and select View Grade Details. In this section, you’ll see the Ignore Attempt button. Click the button to ignore the student’s attempt, which allows them to take the test again, but also retains the ignored attempt for your audit log documentation.

2. If the Test Availability to students has expired, you can use the Test Availability Exceptions in Test Options to give that student an exception to take the exam after the close date. See the Instructions for Using the Test Availability Exceptions.