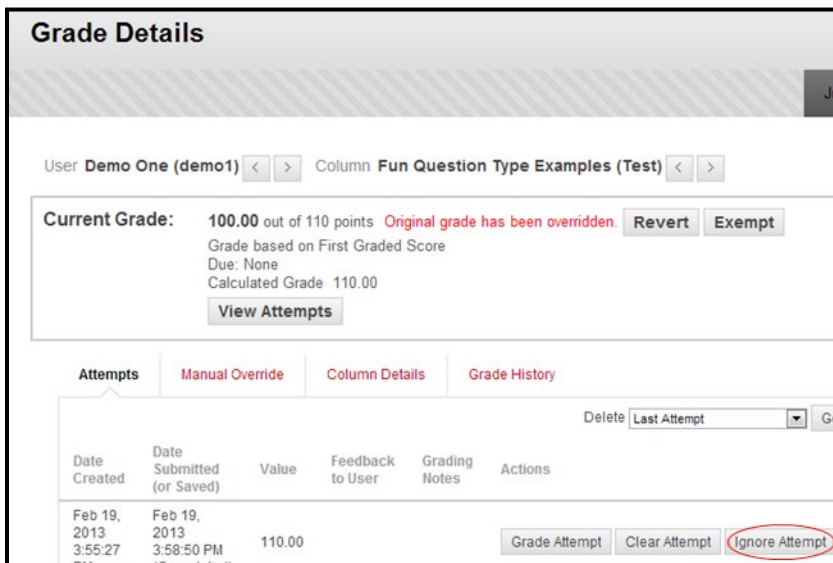


## Re-Open a Blackboard Test for Student

**Q. One of my students had a computer problem while taking the test and they were not able to finish the test. I would like to re-open the test to them, but the test is closed. How can I re-open the test for just one student?**

1. From the Grade Center, you will need to “ignore” the current attempt for that student.

To **ignore** an individual test attempt: From the Full Grade Center, mouse over the cell for a specific student and specific assessment, and click on the action link that appears. Then, click on View Grade Details. In this section, you’ll see an “Ignore Attempt” button. This will ignore the student’s attempt, allowing them to take the test again, but also retain the ignored attempt for your audit log documentation.



**Grade Details**

User Demo One (demo1) < > Column Fun Question Type Examples (Test) < >

**Current Grade:** 100.00 out of 110 points *Original grade has been overridden.* Revert Exempt  
Grade based on First Graded Score  
Due: None  
Calculated Grade 110.00  
View Attempts

Attempts Manual Override Column Details Grade History

Delete Last Attempt Go

Date Created	Date Submitted (or Saved)	Value	Feedback to User	Grading Notes	Actions
Feb 19, 2013 3:55:27 PM	Feb 19, 2013 3:58:50 PM (Completed)	110.00			Grade Attempt Clear Attempt <b>Ignore Attempt</b>

2. If the Test Availability to students has expired, you can use the Test Availability Exceptions in Test Options to give that student an exception to take the exam after the close date. See the [instructions for using the Test Availability Exceptions](#).