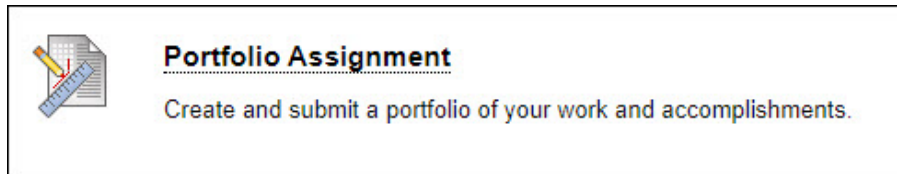


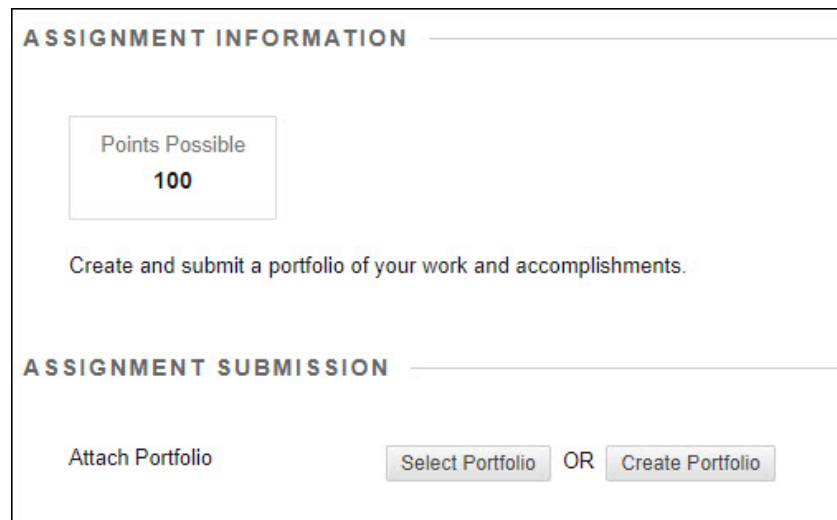
## Submit a Portfolio Assignment

1. In your course, click the portfolio assignment link to open the assignment.

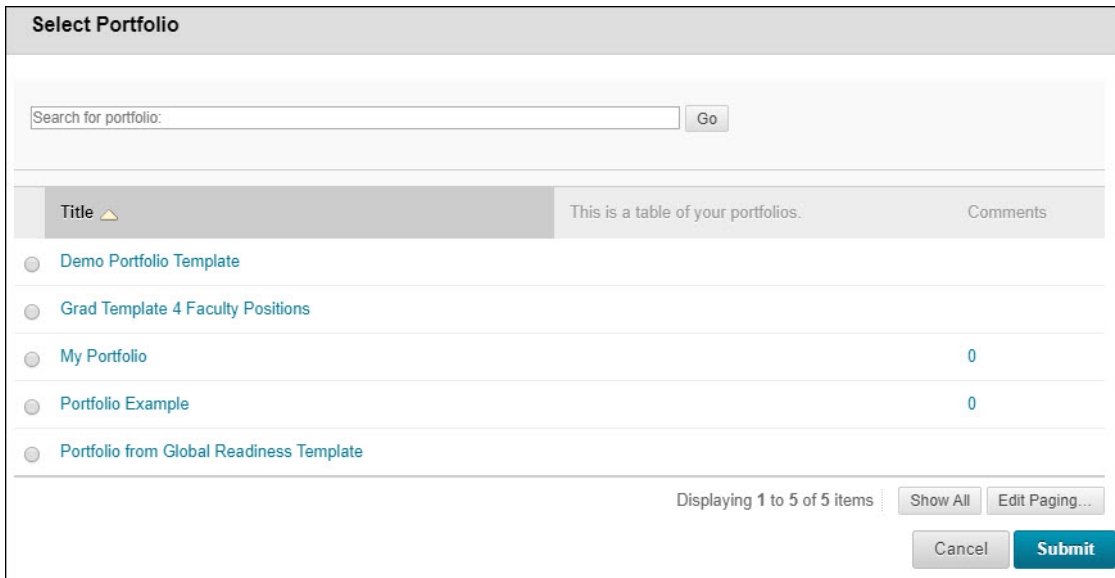


2. Under **Assignment Submission**, click the **Select Portfolio** button.

**NOTE** Click the **Create Portfolio** button if you need to create a portfolio. After you create your portfolio, navigate back to your course assignment, then click the **Select Portfolio** button.

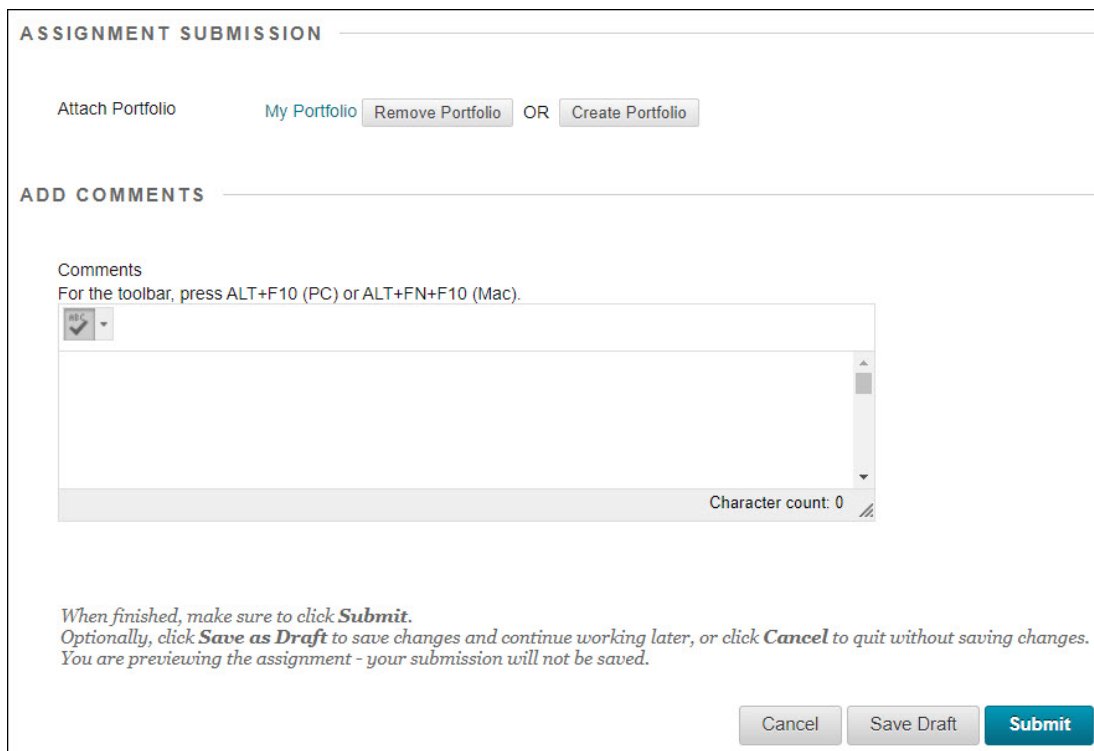


3. In the **Select Portfolio** pop-up window, click the radio button next to the portfolio you want to upload to your assignment.



Title ▲	This is a table of your portfolios.	Comments
<input type="radio"/> Demo Portfolio Template		
<input type="radio"/> Grad Template 4 Faculty Positions		
<input type="radio"/> My Portfolio		0
<input type="radio"/> Portfolio Example		0
<input type="radio"/> Portfolio from Global Readiness Template		

4. Click **Submit**. Your portfolio title appears as a link next to the **Remove Portfolio** button.



ASSIGNMENT SUBMISSION

Attach Portfolio    My Portfolio    Remove Portfolio    OR    Create Portfolio

ADD COMMENTS

Comments  
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

Character count: 0

*When finished, make sure to click **Submit**.  
Optionally, click **Save as Draft** to save changes and continue working later, or click **Cancel** to quit without saving changes.  
You are previewing the assignment - your submission will not be saved.*

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**NOTE** To submit a different portfolio for the assignment, click the **Remove Portfolio** button, and repeat Steps 2–4.

5. Click **Submit** to submit the assignment. You will receive a do-not-reply submission confirmation email from Blackboard.

#### **Blackboard Portfolio Resources**

<http://www.depts.ttu.edu/elearning/blackboard/portfolio/index.php>