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To the Permissions Editor:

I teach at Texas Tech University, and I am putting a course online (title of course). I am using a [Prentice Hall] textbook (which my students will be required to purchase). I would like to request permission to include some components of this textbook in my online course. The Title of the book is _____ *Ed.* __ , written by _____ (year). Here are my questions:

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   b. Alternatively, I might use Adobe Presenter to add a voice-over to the PowerPoint presentations. This would probably be my own elaboration to the information.
2. May I also provide a link to a printable version of each presentation, so students can review them offline.
3. Does your publishing company provide any additional online resources for this textbook that we can link to from this online course?

Thank you,

(Your information)

Texas Tech University