



FRATERNITY & SORORITY LIFE

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Office of the Provost
Student Life

Fraternity and Sorority Community Policy

I. Purpose

The purpose of the Fraternity & Sorority Community Policy is to support the success, sustainability and growth of fraternal organizations and help foster a safe and successful experience for all members and guests.

II. Policy

Fraternities and sororities must comply with all Texas Tech policies and guidance, including, but not limited to the [Student Handbook](#), [Code of Student Conduct](#), [Hazing Policy](#), [Use of University Grounds Policy](#), [Reservation Policies](#) at Texas Tech.

For sororities/fraternities, if the applicable policy of the National/International organization is more restrictive than the requirements in this Policy, it is expected that the organization will follow the more stringent requirements outlined in each policy.

III. Chapter Roles

a. Chapter President

- i. Will serve as the primary liaison and spokesperson between the organization and Texas Tech University.
- ii. Will attend the semesterly FSL presidents meeting.
- iii. Will regularly communicate with their assigned FSL point of contact.
- iv. Will provide notice and details to the Fraternity & Sorority Life within twenty-four (24) hours of receiving notice of any investigation, sanction, probation, discipline, or misconduct-related issue involving the chapter or any of its members and the inter/national organization.

b. Faculty/Staff Advisors

- i. Each registered student organization shall have a full-time TTU faculty or staff advisor available to the officers and members for consultation regarding the affairs of the organization.
- ii. Must oversee adherence to University standards, rules and/or policies as well as the organization's constitution and bylaws.
- iii. The person who serves as their Faculty/Staff Advisor may also be the Chapter/Alumni Advisor, but is not required.
- iv. Attendance at organizational meetings and functions is encouraged to incorporate the advisor into the organization's program planning



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and decision-making. The advisor is recommended to certify the organization's expenditures by co-signing all checks or vouchers.

- v. New Faculty/Staff Advisors must complete New Advisor Orientation which is hosted at the beginning of each semester by Student Involvement.
- c. Chapter Advisors and Advisory Boards
 - i. Each chapter must have at least one lead Chapter/Alumni Advisor who is not a Texas Tech student, and is also approved by and on record with their National/International organization.
 - ii. Chapters with more than 50 members must have a second advisor on record with FSL.
 - iii. The person who serves as their Chapter Advisor may also be the Faculty/Staff Advisor, but is not required.
 - iv. The Chapter Advisor must live within a 100-mile radius of campus to remain in good standing/recognized by the University unless otherwise approved.
 - v. Chapter Advisors must be at least 25 years of age and/or have completed their undergraduate degree at least four years prior to serving in the role unless otherwise approved.
 - vi. Chapter advisors may not serve as an advisor for more than one FSL organization unless otherwise approved.
 - vii. Chapter Advisors may not be third party paid consultants unless otherwise approved.
 - viii. New Chapter/Alumni Advisors must complete advisor onboarding with the Director of Fraternity & Sorority Life within the first two months of serving as an advisor of an FSL organization.
 - ix. Attendance at organizational meetings and functions is encouraged to incorporate the advisor into the organization's program planning and decision-making. The advisor is recommended to certify the organization's expenditures by co-signing all checks or vouchers.

IV. Paperwork, Documentation, and Notification

- a. Fraternity and Sorority Life (FSL) requires all recognized social Fraternity/Sorority organizations and members to submit the following paperwork and forms by the designated due dates, as outlined in the FSL Semesterly Calendar:
 - i. Organization Rosters
 - ii. Officer Rosters
 - iii. New Member Education Plan (CPH & IFC)



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- iv. Intake Plan (MGC & NPHC)
- v. New Member Verification Form
- vi. Semester Chapter Report
- vii. Semester Chapter Self-Assessment
- viii. Student Organization Re-registration
- b. Forms and rosters must be submitted through the appropriate format as outlined in the semesterly calendar.

V. Required Training & Education

- a. require individuals from each recognized social fraternity & Sorority organizations to attend certain events, attendance to required events and their dates will be outlined in the FSL Semesterly Calendar. Chapters failing to adhere to this directive are subject to discipline guided by tier two of the [Student Organization Conduct Process](#).
- b. New Member Education
 - i. IFC 101: All new members must complete prior to the last day of classes in the semester they join.
 - ii. CPH 101: All new members must complete prior to the last day of classes in the semester they join.
 - iii. MGC 101: All new members must complete prior to the beginning of intake.
 - iv. NPHC 101: All new members must complete prior to the beginning of intake.
- c. CRW Risk Education Training: The [CRW Risk Education](#) Training provides tools and skills for prevention, problem identification, response, self-reporting, and accountability, meeting Texas Education Code (§ 51.9361) requirements.
 - i. Each organization must send the following officers:
 - 1. President
 - 2. Social Chair
 - 3. Risk Management Chair
 - 4. New Member Educator
 - 5. Chapter Advisor
 - 6. Faculty/Staff Advisor
 - 7. Chapters lacking these roles or with dual-role officers must seek approval for substitutes from FSL staff.
- d. Chapter Coaching Meetings
 - i. Organization presidents will complete an introductory meeting with their FSL staff point of contact within the first month of the semester



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- ii. Organizations will complete a series of coaching meetings with their FSL point of contact. The number of touchpoints will be determined at the organization introductory meeting.
- e. Leadership Summit
 - i. The Leadership Summit is an overnight institute (traditionally held the weekend before the Spring semester), challenging Fraternity & Sorority Life (FSL) leaders to grow, inspire change, and align their values.
 - ii. Required Attendance:
 - 1. Presidents of all recognized fraternities and sororities.
 - 2. All Council Executive Board members.
- f. Clay R. Warren Speaker Series
 - i. Brings impactful speakers to engage with the Fraternity & Sorority Life (FSL) community on relevant issues facing the community and its members.
 - ii. Required Attendance:
 - 1. Attendance requirements, including chapter participation percentages, will be announced in the semesterly calendar.

VI. Academic Excellence

Chapters shall adhere to Council-specific academic requirements. Variance from those policies will be addressed as part of chapter coaching.

VII. Events

- a. The chapter, members, and guests must comply with all federal, state, provincial, and local laws. No person under the legal drinking age may possess, consume, provide, or be provided alcoholic beverages.
- b. Chapter members and guests must follow federal law regarding illegal drugs and controlled substances. No person may possess, use, provide, distribute, sell, and/or manufacture illegal drugs or other controlled substances while on chapter premises or at any activity or event sponsored or endorsed by the chapter.
- c. Alcoholic beverages must either be:
 - i. Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.).
 - ii. Brought by individual members and guests through a bring-your-own beverage ("BYOB") system. (Example: Each guest brings a 6 pack of beer and are labeled and only given back to that guest by a bartender).



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- iii. The presence of alcohol products above 15% alcohol by volume (“ABV”) is prohibited on any chapter premises or at any event, except when served by a licensed and insured third-party vendor.
- iv. Common sources of alcohol, including bulk quantities (Example: Juices, Punches, Kegs) , which are not being served by licensed and insured third-party vendors are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event).
- d. Alcoholic beverages must not be purchased with chapter funds or funds pooled by members or guests (e.g., admission fees, cover fees, collecting funds through digital apps, etc.).
- e. A chapter must not co-host or co-sponsor, or in any way participate in, an activity or event with another group or entity that purchases or provides alcohol.
- f. A chapter must not co-host or co-sponsor an event with an event promoter, or alcohol distributor; however, a chapter may rent a bar, restaurant, or other licensed and insured third-party vendor to host a chapter event.
- g. Attendance by non-members at any event where alcohol is present must be by invitation only, and the chapter must utilize a guest list system. Attendance at events with alcohol is limited to a 3:1 maximum guest-to-member ratio and must not exceed the local fire or building code capacity of the chapter premises or host venue.
- h. Any event or activity related to the new member joining process (e.g., recruitment, intake, rush, etc.) must be substance free. No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation into a chapter organization, including but not limited to “Probate” “New Member Presentation” “bid night,” “big/little” events or activities, “family” events or activities, and any ritual or ceremony.
- i. The chapter members or guests must not permit, encourage, coerce, glorify or participate in any activities involving the rapid consumption of alcohol, such as drinking games.

VIII. Membership Intake/Recruitment

- a. Membership Intake (MGC, NPHC)
 - i. Intake Form must be submitted in its entirety at least seven days before the start of intake activities, organizations must submit an Intake Form to the Council Advisor before intake can begin.



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- ii. Presentations must take place no later than the last day of classes in the semester of initiation.
 - iii. Only students currently enrolled at Texas Tech University can participate in the intake process.
 - iv. To support students' academic success, all intake meetings & activities must cease on the last day of classes each semester.
 - v. All new members must attend the respective Council 101 New Member Education Workshop hosted by FSL.
 - vi. Chapters shall adhere to other council specific policies including but not limited to date restrictions.
 - vii. [Procedures can be found here.](#)
- b. New Member Education (CPH, IFC)
- i. New Member Education Forms must be submitted in their entirety by designated due dates, as outlined in the FSL Semesterly Calendar
 - ii. All new members must complete the NMVF upon accepting a bid.
 - iii. Only students currently enrolled at Texas Tech University can participate in the new member education process.
 - iv. To support students' academic success, all bid distribution and new member meetings & activities must cease on the last day of classes each semester.
 - v. All new members must attend the respective Council 101 New Member Education Workshop hosted by FSL.
 - vi. Chapters shall adhere to other council specific policies including but not limited to date restrictions.
 - vii. [Procedures can be found here.](#)

IX. Growth

Any sorority or fraternity wishing to start a returning or a new chapter at Texas Tech University must do so in accordance with the following:

- a. Growth efforts must provide opportunities for long-term benefits to the student body and the Fraternity & Sorority Life (FSL) community, and organizations must demonstrate the ability to positively contribute to the TTU FSL Community.
- b. Organizations must operate in compliance with state laws, university policies, the Student Code of Conduct, the Organization Code of Conduct and council/FSL procedures.



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- c. Organizations shall adhere to Council-specific growth requirements. See the Extension/Growth procedures for each council for more process and timeline information.

X. Recognition

The recognition of fraternities and sororities is, at all times, solely at the discretion of The Texas Tech University. If a circumstance arises in which an organization disagrees with the recommendation of The Texas Tech University concerning recognition, The Texas Tech University holds sole discretion to deny campus recognition to an organization based on the assessment and findings of the organization's operations and potential for risk.

To be recognized by The University, a fraternity or sorority must meet all of the following criteria:

- a. They must be an affiliated, registered student organization with the Student Involvement department.
- b. They must be in good standing with the University as well as maintain membership in one of the four governing councils (College Panhellenic Council (CPH), Interfraternity Council (IFC), National Pan-Hellenic Council (NPHC) and the Multicultural Greek Council (MGC)).
- c. They must be chartered at The Texas Tech University and membership must be exclusive to Texas Tech University students. Citywide or metropolitan chapters will not be recognized.

If it is determined that an organization meets the criteria for recognition as a fraternity or sorority, it is at the discretion of The Texas Tech University to identify appropriate council affiliation or operational fit, with the understanding that organizations must still follow a council's extension/expansion policies and procedures.

XI. Receiving Recognition

Should an organization meet two or more of the following criteria, they will be considered a fraternity or sorority for purposes of recognition:

- a. They are entitled to single sex membership consistent with regulations promulgated pursuant to Title IX of the U.S. Education Act Amendments of 1972 and such other laws or regulations as may apply.
- b. They are entitled to be subjectively selective in their membership within the limits of the University's non-discrimination policy.



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- c. They are legal entities external to the University. In all cases, their chapter corporations, and inter/national organizations are incorporated separately from the University.
- d. They are an inter/national organization (incorporation, national officers, etc.) that maintains affiliation with a national umbrella organization (NIC, NPC, NPHC, NALFO, NMGC, NAPA, etc.)
- e. They require participation in a new member orientation, educational or pledge program prior to initiation.

If deemed appropriate, in consultation with Student Involvement and the Student Life, special interest fraternities and sororities not holding membership in a national umbrella organization (NIC, NPC, NPHC, NALFO, NMGC, NAPA, etc.), may also be recognized.

XII. Maintaining Recognition

Should it be determined that a chapter is not in good standing either with their inter/national organization or the university through the Student Organization Conduct Process or failure to meet minimum requirements, their recognition may be revoked for a period of time that the University designates in its sole discretion.

XIII. Loss of Recognition

A chapter's recognition can be revoked, or the chapter can be put on probationary recognition status for various reasons including, but not limited to, the following:

- a. Membership numbers fall below five (5) active members in "good standing" for more than two consecutive semesters.
- b. A chapter fails to update and maintain the required documentation or promptly respond to requests for documentation requested by the Office of Fraternity and Sorority Life, OSC, Title IX, or the Office of Student Involvement or other University official.
- c. A chapter is found to be recruiting members from a population other than currently enrolled or admitted Texas Tech University students.
- d. A chapter is found to be in violation of the Code of Student Conduct or any University, local, or national policies or laws related to risk management, discrimination, hazing, Title IX, sexual misconduct, drugs or alcohol.
- e. Has been found responsible and suspended through the [Student Organization Conduct Process](#).

XIV. Modifications

- a. Fraternity & Sorority Life retains the right to change policies, procedures, and information at any time.



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XV. References

- a. [Student Handbook](#)
- b. [Code of Student Conduct](#)
- c. [Anti-Hazing Policy](#)
- d. [Use of University Grounds Policy](#)
- e. [Reservation policies](#)
- f. [Intake Procedures](#)
- g. [New Member Education Procedure](#)
- h. [Student Organization Conduct Process.](#)

Scope

This policy applies to all fraternities and sororities at Texas Tech University affiliated with Fraternity & Sorority Life.