Minutes of the 2nd meeting of
The Graduate Council
2018-2019

Date and Time: Thursday, October 4, 2018
Place: Room 313, Administration Building

Attendance: Dr. Scott Baugh, Dr. Claudia Cogliser, Dr. Stephanie Jones,
Dr. Courtney Meyers, Mr. Robert Perl, Dr. Toby Rider, Dr. Matthew Santa
Dr. Trent Seltzer, Dr. Doug Smith, Dr. Walter Smith, Dr. Leslie Thompson,
Ex-officio: Dr. Tim Dallas, Dr. Kristi Gaines, Mr. John Michael Getz,
Ms. Tala Karkar, Dr. Justin Louder, Dr. Mark Sheridan

Visitors: Dr. David Cannon, Dr. Joshua Fairbanks, Dr. Angela Lumpkin,
Dr. Svetlozar Rachev, Dr. Lisa Rogers, Dr. Megan Thoen

I. The Graduate Council minutes are available in the Graduate School office and on the Graduate
School website at www.depts.ttu.edu/gradschool.

II. A motion was made by Leslie Thompson and seconded by Toby Rider to approve the minutes
from the 1st meeting of the Graduate Council held on Thursday, September 6, 2018. The Graduate
Council approved these minutes.

III. Students admitted to Doctoral Candidacy.

The following students were admitted to candidacy for the doctorate on the recommendation of
their departments. A motion was made by Toby Rider and seconded by Claudia Cogliser to
approve the October list. The Graduate Council approved the candidate list.

Aaron Aguilar Educational Psychology
Norah Alqabbba Fine Arts
Jeanne Esther Cardenas Human Development and Family Studies
David Cook Curriculum and Instruction
Niwanthi Dissanayake Ralalage Plant and Soil Science
Tyler Flack Electrical Engineering
Serdar Gorumlu Mechanical Engineering
William Graue Business Administration
Mohammed Shahidul Islam Chemistry
Junzhe Jiang Petroleum Engineering
IV. Academic Requests

All of the following come with a motion of approval from the sub-committee. A second was made by Leslie Thompson to approve all of the following. The Graduate Council approved.

**COLLEGE OF EDUCATION**

- **Bilingual/ESL** – *Concentration Proposal* (36 hours)

- **M.Ed. in Curriculum and Instruction: Language and Literacy** – *Concentration Proposal* (36 hours)

- **Teacher Leadership Certificate** – *Certificate Program Phase Out*

**COLLEGE OF VISUAL AND PERFORMING ARTS**

- **MUEN 5103: Band** (change in credit/contact hours to (1:6:0:0))

**JERRY S. RAWLS COLLEGE OF BUSINESS**

- **Essentials of Business Certificate** – change in *semester credit hours*

**COLLEGE OF ARTS AND SCIENCES**

- **Forensic Chemistry** – *Concentration Proposal* (45 hours)

- **Forensic Investigation** – *Concentration Proposal* (45 hours)

- **Kin 5304: Clinical Internship** (change in *course description*)
The following course applications did not go through the approval of the sub-committee. The Provost Office ask that we review the following application and approve by the full Graduate Council.

A motion was made by Walter Smith seconded by Claudia Cogliser to approve the following applications. The Graduate Council approved them.

**Mathematics and Statistics**

MATH 6351: Quantitative Methods with Applications to Financial Data (3:3:0:0) *(Addition)*
MATH 6353: Stochastic Calculus with Applications to Financial Derivatives (3:3:0:0) *(Addition)*
MATH 6355: Numerical Methods with Applications to Financial Data (3:3:0:0) *(Addition)*

**College of Agricultural Sciences and Natural Resources**

NRM 5306: The Physiological Basis for Grazing Management *(change in credit/contact hours to (3:3:0:0)*

**College of Visual and Performing Arts**

THA 5343: Graduate Movement for the Actor *(Change in course title from Seminar in Voice and Movement and course description)*
THA 5345: Graduate Voice for the Actor (3:3:0:1) *(Addition)*
THA 5346: Graduate Speech for the Actor (3:3:0:1) *(Addition)*

V. Graduate Faculty

None

VI. Old Business

Dr. Kristi Gaines is the representative for the Student Affairs Committee. They brought forward the proposal for Responsible Academic Conduct training of all graduate students to begin in Fall of 2019.

Walter Smith moved to adopt the Responsible Conduct Training proposal as put forth by the student affairs committee. Claudia Cogliser seconded the motion. All approved

Courtney Meyers moved to divide the two sections of the proposal and to consider them separately and to approve part one. Doug Smith seconded the motion. All approved to adopt part one.

Courtney Meyers moved to amend part two of the proposal to include “as deemed necessary to compliment part one”. Leslie Thompson seconded the motion. That amendment was approved
The approved requirement for Responsible Academic Conduct is as follows:

“As part of their professional and career development, all graduate students are required to complete a program of responsible academic conduct as follows:

**Part 1**
All graduate students are required to complete an online training module within two semesters of beginning their program at Texas Tech University. [This will consist of a customized CITI training module that addresses the following topics: advisor-advisee relationships, collaboration, conflict of interest, data management, peer review, plagiarism, publication ethics (authorship, duplicate submission, etc.), and an overview of regulatory compliance (e.g., safety, human subject, and vertebrate animal research.) Modules will be available for art and humanities, engineering, life and biomedical sciences, physical sciences, social and behavioral science]

**Part 2**
Each program/department will develop and implement discipline-specific training appropriate to their students as deemed necessary to compliment part 1.”

VII. New Business

None

VII. Announcements

The next Graduate Council will be on Thursday, November 1, 2018

The meeting was adjourned at 3:28 p.m.