**Student Information:**

When do student appointments need to be in place to determine eligibility?

* TA/GPTI/RA appointments need to be fully applied by the 20th class day for students to be considered for student health insurance support.

What student health insurance support will TA & GPTIs be eligible to receive?

* Students appointed in a TA or GPTI role at .5 FTE & not enrolled in the TTU employee health insurance through ERS are eligible to receive a one-time $500 payment both in the fall and spring. Fall payment will reflect on the November 3rd paycheck and the spring payment will reflect on the March 2nd paycheck.

What student health insurance support will RAs be eligible to receive?

* For the 25/26 academic year, students appointed in a RA role at .5 FTE & not enrolled in the TTU employee health insurance through ERS are eligible to receive $2,930 in total.
* $1,229 (Fall) will pay on the November 3rd paycheck and $1,701 (Spring) payment will pay on the March 2nd paycheck. The spring payment is intended to cover insurance needed for summer session(s). (*Note*: coverage amounts are periodically assessed)

Do the student health payment support amounts change?

* Coverage amounts are periodically assessed and can change

Currently, TA/GPTI support is a set amount at $500 for Fall and $500 for Spring

* Currently, RA support is based on the international student health insurance premium rate published by Student Health Services

How will I receive my student health payment?

* Student health payment will be received via the payroll process.
* Fall = November 3rd paycheck
* Spring = March 2nd

What if I have a split appointment?

* The student health payment will depend on the student’s appointment split.

|  |  |
| --- | --- |
| **Split Funded Appointments** | |
| **Appointment Allocation** | **Benefit Allocated** |
| RA assigned = **<.25FTE** + TA/GPTI | TA/GPTI benefit |
| RA assigned = **>=.25 FTE** + TA/GPTI | 1/2 RA benefit + half TA/GPTI benefit |
| TA/GPTI assigned = **.26 FTE**+ RA | TA/GPTI benefit |

How do I know if I received the Student Health Payment (SHP)?

* Individuals may review their November 3rd and March 2nd earnings statements.
* Payment is reflected as Student Health Payment in the earnings section.
* Earnings statement may be accessed in the Employee Dashboard through Raiderlink.

**Administration:**

What funding source will the TA/GPTI/RA student health payment (SHP) be expensed?

* SHP expenses will be allocated based on the student’s appointment as of the 20th class day
* Currently\*, if the student is appointed to E&G or Designated funds, the SHP expense will post to a central support fund and no further action needed
* Currently\*, if the student is appointed to an 11E, 12C, 17, 18, sponsored project, gift, endowment, or other external support, the SHP expense will post directly to those funds
* Charges to funding source is periodically reviewed with changes communicated to campus

*\*Funding sources are periodically assessed; changes will be communicated.*

|  |  |  |
| --- | --- | --- |
| **Health Insurance Support** | | |
| **Funds** | **Central Support** | **Direct Charge** |
| E&G (11,12,13, or 14) | X |  |
| 11E & 12C sponsored project funds |  | X |
| E&G TUF (14) |  | X |
| Designated (15 and16) | X |  |
| Designated – Shared Services and Other (17 and18) |  | X |
| Sponsored Project (21, 22, 23, 28P) |  | X |
| Gifts, Endowments, & Other External Support (24, 28) |  | X |

How do Labor Redistributions (LRs) and current and future labor change ePAFs after the 20th class day, impact where SHP posted

* The SHP benefit will follow the labor, and expense will follow the allocation of the new funding source, as shown in the table below

|  |  |  |
| --- | --- | --- |
| **Health Insurance Support *after* Labor Redistributions** | | |
| **Funds** | **Central Support** | **Direct Charge** |
| E&G/Designated **to**  E&G/Designated | X |  |
| E&G/Designated **to** Sponsored/Gift/Endowment/Other External Support |  | X |
| Sponsored/Gift/Endowment/Other External Support **to** Sponsored/Gift/Endowment/Other External Support |  | X |
| Sponsored/Gift/Endowment/Other External Support **to** E&G/Designated | X |  |

Budget office will work to true up SHP to align proportionally based on the funding sources tied to the position as defined in the chart above each semester. Departments must be aware of this process and reserve funding when appropriate.

What account will SHP post to

* 6A4406

How can additional support be provided to RA/TA/GPTI?

* The hiring department can choose to provide the individual with a scholarship processed through the Financial Aid office in the STS scholarship system.
* Department Sponsorship Agreements (IDCs) will no longer be allowed to provide additional support from departments.

How do I know whether a student appointment has the correct FTE and/or funding?

* Cognos report HR121 – Current and Future Appointment should be reviewed prior to the 20th class day.

How do I know whether a student received the payment and/or the funding source charged?

* Cognos report RPT\_PAYDIST\_001 – Payroll History or HR122-Payroll Distribution should be reviewed after the November and/or March payroll has posted.

How is student health insurance budgeted on sponsored projects?

*Coming soon*