

## HORN DISTINGUISHED PROFESSORS GRADUATE ACHIEVEMENT AWARD - 2021

The Horn Distinguished Professors Graduate Achievement Award has been established by the Paul Whitfield Horn Professors at Texas Tech University (TTU) to recognize and reward outstanding research or creative activity performed by graduate or law students while at TTU.

### 1. Criteria:

- a) The nominee is a **graduate** or **law students** at TTU.
- b) The nominee is actively involved in original research or creative activity and have produced new and important outcomes **recognized beyond TTU**.
- c) The candidate **must** be enrolled in a graduate program or in the School of Law at TTU on the nomination deadline.
- d) A student can be nominated only once in the same year.

### 2. Award:

- a) A **cash award** (variable amount, no less than \$750 per award, excluding any taxes due),
- b) A **certificate** signed by the President of TTU and a Horn Professor involved in the selection process.

### 3. Deadlines:

Deadline for submitting complete dossiers to Donna Rogers in the Graduate School is **11:59 pm on Tuesday, February 15, 2022**. It is preferred that graduate thesis or dissertation director or faculty advisor submit the nomination. Self-nominations are not accepted. Only nominations submitted by Professors at TTU will be considered for the award. The recipient(s) of the Award, if any, is (are) announced during the first week of April. The Award is given by a Horn Professor during the Faculty Honors convocation.

### 4. Selection:

The Spokesperson of the Horn Professors selects a Committee of three Horn Professors representing a range of Academic disciplines. The Committee members should not evaluate their own students. The Committee examines the dossiers and narrows down the list to the most highly qualified nominee(s). The Committee may interview the finalists and/or contact their faculty advisor. The committee selects the Award winner(s), if any. The decision of the Committee should be unanimous. The Committee deliberations are not made public.

### 5. Please submit nominations [online](#) and provide the following:

**I. Basic information** about the nominee: name, R number, address, phone, email, department/school, name and contact information of the faculty advisor, signature and date.

#### **II. The student's curriculum vitae**

**III. Documentation** about the research or creative activity that is the basis for the Award:

- a) **Essay**, written by the nominee in layman language, describing the context, goals, and originality of the research or creative activity done at TTU, with a clear description of the nominee's role. The essay cannot exceed one (1) standard-format single-sided page,
- b) **Letter of nomination** from the student's faculty advisor,
- c) At least one and at most three **supporting letters** from qualified individuals **outside** TTU,
- d) Any **relevant material**, such as bibliography, exhibits or performances, invitations to conferences, honors, awards, etc.