HORN PROFESSORS GRADUATE ACHIEVEMENT AWARD

The Horn Professors Graduate Achievement Award has been established by the Paul Whitfield Horn Professors at Texas Tech University (TTU) to recognize and reward outstanding research or creative activity performed by graduate students while at Texas Tech University.

1. Criteria:
   a) the nominees are graduate students at TTU,
   b) the nominees are actively involved in original research or creative activity and have produced new and important outcomes recognized beyond TTU,
   c) candidates must be enrolled in a graduate program at Tech on the nomination deadline.

2. Award:
   a) a cash award (variable amount, no less than $500 per award, excluding any taxes due),
   b) a certificate signed by the members of the Selection Committee and the President of TTU.

3. Deadlines:
   Deadline for submitting complete dossiers to Donna Rogers in the Graduate School is 5pm on Friday, February 15, 2019. It is preferred that graduate thesis or dissertation directors submit nominations. Self-nominations are not accepted. Only nominations submitted by Professors at Texas Tech University will be considered for the award. The recipient(s) of the Award, if any, is (are) announced during the first week of April. The Award is given by a Horn Professor representative during the Spring Faculty Honors convocation, to be held in April 17, 2019, 3:30 p.m. (location TBD).

4. Selection:
   The Spokesperson of the Horn Professors selects a Committee of three Horn Professors representing a range of Academic disciplines. The Committee members should not evaluate their own students. The Committee examines the dossiers and narrows down the list to the most highly qualified nominee(s), if any. The Committee may interview them and/or contact their Thesis or Dissertation Advisor. The Committee selects the Award winner(s), if any, by the deadline (§3). The decision of the Committee should be unanimous. The Committee deliberations are not made public.

5. Please submit nominations online and provide the following:
   I. Basic information about the nominee:
      name, R number, address, phone, email, department/school, name and contact information of the Thesis or Dissertation Advisor, signature and date.

   II. Documentation about the research or creative activity that is the basis for the Award:
      a) student’s curriculum vitae
      b) an essay, written by the nominee in layman language, describing the context, goals, and originality of the research or creative activity done at TTU, with a clear description of the nominee’s role. The essay cannot exceed one (1) standard-format single-sided page,
      c) a letter of nomination from the student’s Thesis or Dissertation Advisor,
      d) at least one and at most three letters of recommendation from qualified individuals, from outside TTU (collected by the nominating advisor or sent directly to donna.rogers@ttu.edu in the Graduate School),
      e) any relevant material, such as bibliography, exhibits or performances, invitations to conferences, honors, awards, etc.