### International Graduate Application Checklist

**Deadlines:**
- Fall/Summer: January 15th
- Spring: June 15th

Applications and supporting materials should be received by the deadline in order to prevent delays in processing.

**Physical Mailing Address (Express Mail Only)**
Texas Tech University  
Office of Graduate & International Admissions  
Boston Ave at Akron Ave  
Administration 328  
Lubbock, TX 79409-1030  
USA

**Postal Mailing Address**
Texas Tech University  
Office of Graduate & International Admissions  
Box 41030  
Lubbock, TX 79409-1030  
USA

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**APPLICATION MATERIALS:** Check with your prospective department for department-specific requirements/deadlines

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<th>Requirement</th>
<th>Details</th>
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<td><strong>Application (REQUIRED)</strong></td>
<td>Submit completed ApplyTexas application online at <a href="http://www.ApplyTexas.org">http://www.ApplyTexas.org</a> for initial applications or the Graduate Application Change Form for any subsequent application. All institutions (including name and location) attended must be included on the application. Falsification of application information will void admission to Texas Tech University.</td>
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| **Non-refundable Application Fee (REQUIRED)** | Initial application fee = $60  
Subsequent applications (including readmits, program/level/entry date changes) = $50  
Must be paid before your application will be processed. Three (3) methods of payment:  
1. Online payment through ApplyTexas (PREFERRED METHOD)  
2. Online payment through our website ([http://www.depts.ttu.edu/gradschool/admissions/apply.php](http://www.depts.ttu.edu/gradschool/admissions/apply.php))  
3. By mailing a check or money order to the postal mailing address above  
The application fee CANNOT be waived or deferred. |
| **Official Transcripts/Diplomas (REQUIRED)** | Official transcript of all post-secondary schoolwork, including subjects taken and grades/marks earned. A list of acceptable credentials for graduate admission consideration is available on our website. If the degree is not complete when the application is made, six semesters or three years of course work are required. After the degree is completed, a final transcript showing the degree awarded must be submitted. Texas Tech University requires a degree that is equivalent to a U.S. undergraduate degree. Transcripts from ALL institutions attended MUST be submitted. |
| **English Translation (REQUIRED)** | If the documents you are submitting are written in a language other than English, you must also submit complete and official English translations together with the original language records. You must provide a translation from an American Translators Association-certified translator/translation service if your school does not provide the English translation. |
| **Test Scores (REQUIRED)** | Proof of English Proficiency (MANDATORY) – submit one of the following as proof of English proficiency:  
- TOEFL – minimum required score is 550 (paper-based version) or 79 (internet-based version). TTU’s institution code is 6827.  
- IELTS – minimum overall band score of 6.5 on the Academic version.  
- PTE Academic – minimum required score is 60.  
- Cambridge Certificate of Proficiency in English – minimum required grade is C.  
- Cambridge Certificate of Advanced English – minimum required grade is B.  
- Completion of ELS English for Academic Purposes Level 112 – transcript and certificate required  
International applicants receive a waiver of English language testing if they:  
- Are citizens of a country on the English proficiency-exempt list or  
- Completed at least two consecutive years at an accredited/recognized college or university in the U.S. or in a country on the English proficiency-exempt list  
The English proficiency-exempt list is available on our website. |
| **Proof of Financial Support (OPTIONAL)** | Proof of financial support is required of all admitted international applicants. Please contact us at graduate.admissions@ttu.edu for information about financial requirements. |
| **Passport Bio Page (OPTIONAL)** | This page will be used only if an international applicant is admitted and an I-20 needs to be issued. |

Texas Tech University  
Office of Graduate & International Admissions  
Box 41030  
Lubbock, TX 79409-1030  

Telephone 806.742.2787  
Fax 806.742.4038  
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[www.gradschool.ttu.edu](http://www.gradschool.ttu.edu)