



Student Division, Office of the Dean

Holden Hall 102
Mail Stop 1034
Phone: 742-3831

April 20, 2020

Dear A&S Students:

Given the current circumstances, TTU has decided that you will have the option of declaring a CR (Credit)/NC (No Credit) grade for some, or all, of your courses this semester. **THIS IS A VERY SERIOUS DECISION ON YOUR PART, AND IT IS REQUIRED THAT YOU VISIT WITH YOUR MAJOR ADVISOR BEFORE TAKING THIS STEP. PLEASE SEE BELOW FOR A SERIES OF STATEMENTS THAT YOU NEED TO CONSIDER PRIOR TO MAKING THIS DETERMINATION. THE DEPARTMENTAL ADVISOR WILL BE THE PERSON WHO WILL SUBMIT THIS REQUEST ON YOUR BEHALF.**

PLEASE PAY CLOSE ATTENTION TO THE INFORMATION BELOW, AND REACH OUT TO YOUR ADVISOR IF YOU HAVE FURTHER QUESTIONS.

POINTS OF CONSIDERATION

- 1) **THE DECISION TO CHANGE FROM A LETTER GRADE TO A CR/NC GRADE IS FINAL. IT IS IMPERATIVE THAT YOU DISCUSS ALL POSSIBLE RAMIFICATIONS WITH YOUR DEPARTMENTAL ADVISOR PRIOR TO MAKING THIS DECISION. AGAIN, ONCE YOU CHOOSE A CR/NC GRADE, THERE IS NO GOING BACK TO THE ORIGINAL LETTER GRADE.**
- 2) A CR is not the same thing as a pass (P). A grade of CR means you earned a C- or better. Pass is equivalent to a D or better.
- 3) Grades of CR/NC CANNOT be requested prior to when final grades post.
- 4) **GRADUATING SENIORS MUST REQUEST CR/NC DESIGNATION BY NOON (12:00pm) ON MAY 15TH. All other students must request CR/NC by 5:00pm on May 20th.**

- 5) **You are permitted to use CR for grade replacement. Obviously, an NC will not replace your previous grade. See your departmental advisor for more information.**
- 6) **If you had previously chosen to take a class P/F, you can rescind that and take the CR/NC designation. If you wish to do this, YOU MUST LET US KNOW BY MAY 1ST.**
- 7) **A grade of CR will permit you to take a subsequent class which required a grade of B or better for the prerequisite. For example, if you are taking SPAN1507, a grade of CR will allow you to move on to SPAN2607 (which required a grade of A or B in 1507 in order to enroll).**
- 8) **TTU cannot guarantee that a professional/graduate school will accept grades of CR/NC. IF THIS IS A CONSIDERATION, IT IS YOUR RESPONSIBILITY TO CONTACT THE GRADUATE/PROFESSIONAL SCHOOL THAT YOU INTEND TO ATTEND IN ORDER TO GET THIS INFORMATION.**
- 9) **Your transcript will include a notation that explains what grades of CR/NC mean.**
- 10) **Students who select grades of CR/NC are still eligible for Dean's and President's Lists.**
- 11) **If a student receives a grade of incomplete for a class this term, he/she will be eligible to select a grade of CR/NC at a later time.**
- 12) **If you are an athlete, it is imperative that you discuss your decision to select a grade of CR/NC with your specific departmental and athletic advisors.**
- 13) **Academic standing for this term will be calculated using standard practices. If you think that you will be earning a grade of D or F in a class (or more than one class) this term, it is imperative that you discuss the ramifications of this to your academic with your departmental advisor.**

**Sincerely,
Jorge Iber, PhD
Associate Dean, College of Arts and Sciences
Student Division of the Dean's Office**