Rubric for Electronic Portfolio

**Task Description:** *(Teacher may explain specific assignment in this space.)*

*Write text here.*

| *Criteria* | Exemplary4 | Effective3 | Minimal2 | Unsatisfactory1 | Score |
| --- | --- | --- | --- | --- | --- |
| ***Collect*** | * A wide variety of learning artifacts are used.
 | * A variety of learning artifacts are used.
 | * Some variety of learning artifacts are used.
 | * All artifacts are of the same type.
 |  |
| ***Select*** | * Artifacts and work samples are clearly related to purpose of portfolio.
* Good variety of artifacts.
 | * Most artifacts and work samples are related to the purpose of portfolio.
* Some variety of artifacts.
 | * Some artifacts and work samples are related to the purpose of portfolio.
* Little variety of artifacts.
 | * The artifacts and work samples do not relate to the purpose of the portfolio.
* No variety of artifacts.
 |  |
| ***Reflect*** | * All reflections clearly describe why artifacts demonstrate achievement of goal.
* All reflections are well written and are of excellent quality.
 | * Most of the reflections clearly describe why artifacts demonstrate achievement of goal.
* Most reflections are well written and are of good quality.
 | * Some reflections describe why artifacts demonstrate achievement of goal.
* Some reflections are missing or need improvement and revisions.
 | * Reflections do not relate to artifacts.
* Many reflections are missing or need much improvement and revisions.
 |  |
| ***Use of Multimedia*** | * Content includes audio, video, digital images, slide show, and text or PDF documents.
* Content is error free.
* Portfolio has been converted to CD or posted to Web site.
 | * Content includes some variety of audio, video, digital images, slide show, text or PDF documents.
* Content has few errors.
* Portfolio has been converted to CD or posted to Web site.
 | * Content includes little variety of audio, video, digital images, slide show, text or PDF documents.
* Content has some errors.
* Portfolio has not been converted to CD or posted to Web site.
 | * Little variety in multimedia.
* Content has multiple errors.
* Portfolio has not been converted to CD or posted to Web site.
 |  |
| ***Navigation and Layout*** | * Navigation is clear.
* Well organized.
* Imaginative design. Good use of audio and text elements.
* All links work.
* Easy to read with appropriate use of fonts, bullets, italics, bold, and indentations.
 | * Navigation is clear.
* Organized.
* Good use of design, audio, and text elements.
* Most links work.
* Generally easy to read with appropriate use of fonts, bullets, italics, bold, and indentations.
 | * Navigation is mostly clear.
* Somewhat organized.
* Little use of design, audio, and text elements.
* Some links do not work.
* Often difficult to read due to inappropriate use of fonts, bullets, italics, bold, and indentations.
 | * Hard to navigate.
* Organization is unclear.
* Poor use of design, audio, text elements.
* Many links do not work.
* Difficult to read due to inappropriate use of fonts, bullets, italics, bold, and indentations.
 |  |
| ***Writing and Mechanics*** | * The text has no errors in grammar, capitalization, punctuation, and spelling.
 | * The text has few errors in grammar, capitalization, punctuation, and spelling.
 | * The text has errors in grammar, capitalization, punctuation, and spelling.
 | * The text has many errors in grammar, capitalization, punctuation, and spelling.
 |  |

**Notes:** *Write text here*

**SCORE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_/24**

**Grading Legend**

*(A guide for teachers to breakdown grade distribution based on score)*

|  |  |
| --- | --- |
| Points Earned | Grade Breakdown |
| 19-24 | **A** |
| 12-18 | **B** |
| 6-11 | **C** |
| 1-5 | **D** |