



HDFS GPA-Restriction Appeal Form

Name: _____ Date: _____

R#: _____ Phone: _____

E-mail: _____

Current GPA _____ (your TTU Institutional GPA, not your Overall GPA)

IMPORTANT NOTES:

- **Please email your completed form and a copy of your unofficial academic transcript** to Academic Advisor, Tim Spees, timothy.spees@ttu.edu. Alternatively, you can submit paper (hard) copies to the HDFS office (HS 507 Suite).
- GPA's below 2.50 only restrict enrollment into HDFS upper-level courses (3000 and 4000 level). Thus, you **don't need to request approval** for HDFS 2000 level course or any course outside of HDFS.
- Once your request has been approved, an HDFS staff member will set a permit & email you that you are able to enroll yourself in the class.
- Students who have "holds" on their enrollment for reasons other than GPA (e.g., unpaid bills) will need to take additional action to remove them.

Courses Requested

| Course Number <i>(e.g., HDFS 3390)</i> | Section Number <i>(001, 002, etc.; Distance sections begin with D, Service Learning with S)</i> | Semester/Term <i>(Fall, Spring, Summer I or II)</i> | Year |
|--|---|---|-------------|
| HDFS _____ | | | 20__ |
| HDFS _____ | | | 20__ |
| HDFS _____ | | | 20__ |
| HDFS _____ | | | 20__ |
| HDFS _____ | | | 20__ |

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Reason for Appeal: Please briefly state your plan to increase your GPA. You may include information on grade replacement, plans you have developed with your COHS advisor or other tutors, and/or extenuating circumstances that account for GPA problems which you are remedying.

Student Signature

Date