

Instructions for Community Practicum HDFS 4314

A list of approved Practicum sites is available at:
https://www.depts.ttu.edu/hs/hdfs/career_paths/practicum.php

1. The practicum (a) must be done in Lubbock; (b) done for course credit, not for salary- these must be unpaid, positions; (c) should not be done at the same place that you are working.
2. Contact the practicum site that is of interest to you. (If you wish to contact a site which is not on our listing, you must first have this approved by the practicum instructor.) Contact the person who works with practicum students to gather more information. Treat this as a job interview; dress professionally and be prepared to discuss the reasons for your interest in that practicum site.
3. When you have decided where you want to do your practicum and have been accepted, complete the **Application** form using the above website. This form goes to the current practicum instructor. If there are any issues with this application the practicum instructor will contact you, otherwise you can assume it has been approved.
4. It is preferable that **BOTH** Instructions for Community Practicum form and Application form should be completed the semester prior the semester of your practicum. **You DO NOT need to be approved by the practicum site to register for the course HDFS 4314.**
5. To register for the course, this form must be turned into the advising office and a permit will be given for the student to register for HDFS 4314 with the appropriate section/s. For 3 hours (90 hours of volunteer work), the student will sign up for HDFS 4314 Section 1. For 6 hours credit (150 hours of volunteer work) the student will sign up for HDFS 4314 Section 1 and 2. Section 1 is the class and all students **MUST** be enrolled in it. **DO NOT** sign up for section 2 by itself. Section 2 is only an indicator for the 150 hours option.

Return this portion to HS 159 prior to registration

HDFS 4314 fulfills the requirement for practicum on all Human Development and Family Studies degree plans beginning fall 2008.

HDFS 3322 the Family in The Community is a prerequisite for the HDFS 4314. Junior/Senior Classification and 2.5GPA are required for the enrollment.

Name: _____

R#: _____

Semester of requested enrollment: _____

Current Classification (Check one):

____ Junior

____ Senior

Current Institutional TTU GPA: _____

Semester hours requested (Check one):

____ 3 hours (90 hours of practicum)

____ 6 hours credit (150 hours of practicum)

I understand all information above and will complete and turn in the separate application form to the practicum instructor (please initial): _____