

## **COLLEGE OF HUMAN SCIENCES FACULTY COUNCIL**

### **CHARGE**

The Human Sciences Faculty Council serves to provide faculty input in the decision-making process of the College. The Faculty Council is advisory to the Dean.

### **RESPONSIBILITIES**

1. Advise the Dean in relation to faculty needs and concerns.
2. Make recommendations about policy and programs except for curriculum decisions, which are delegated to the Curriculum Committee. Of particular importance are the periodic reviews of college policies regarding tenure and promotion, annual performance reviews, merit, and comprehensive performance (post-tenure) reviews.
3. Make recommendations regarding public relations and communications within and external to the College.
4. Recommend college faculty award nominees and recipients to the Dean.
5. Address special topics as assigned by the Dean.

### **MEMBERSHIP**

1. The committee is composed of two representatives from each academic unit (one from FCSE) who serve two-year staggered terms.
2. One member from each academic unit rotates off annually.
3. The Associate Dean for Academics and Faculty will serve as an ex officio member.

### **OPERATING PROCEDURES**

1. The chairperson will be elected from the council members or appointed by the Associate Dean for Academics and Faculty.
2. The group will meet when there are items for the agenda.
3. All meetings except for the award selection meeting or other sensitive topics will be open to the faculty.
4. Administrative staff may be invited to meet with the council as needed to facilitate discussions and to implement recommendations.
5. Ad hoc sub-committees will be appointed as needed.