

**COLLEGE OF HUMAN SCIENCES
ONLINE LEARNING COMMITTEE**

CHARGE

The Online Learning Committee promotes best practices in the online learning community and serves as a liaison between eLearning and COHS faculty and administrators.

RESPONSIBILITIES

- Serve as an information conduit among faculty, the College, and eLearning.
- Coordinate with the college representative on the university eLearning Committee regarding issues, new courses, new academic programs, and new initiatives.
- Seek best practices regarding online pedagogy and work with faculty members to convey these best practices.
- Serve as a resource for those developing new courses or revising existing ones.
- Be available to review/assess new and existing courses as appropriate.

MEMBERSHIP

- One faculty member from each academic unit in the College, names are provided by the department chairpersons or school director.
- The Director of Academic Advising and Retention and the Director of Marketing and Communication serve as ex officio members of the committee.
- The committee chair is chosen from among the committee members.
- The Associate Dean for Academics and Faculty serves as an ad hoc member and facilitates its work.

OPERATING PROCEDURE

- Attend meetings as called by the Associate Dean for Academics and Faculty.
- Provide advice and assistance to representative units regarding best practices and resources for effective online teaching.
- Develop, review, implement, and assess policies regarding online learning in the COHS.